

# BOARD OF SCHOOL DIRECTORS

APRIL 11, 2022

## APPROVED MINUTES

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### 1. Pledge of Allegiance

#### Minutes

The West Perry School District Board of School Directors met on Monday, April 11, 2022 in the West Perry High School Auditorium. President Crystal Summers called the meeting to order at 7:31 PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

### 2. Roll Call

#### Minutes

Mrs. Bidwell - Here

Mr. Fishel - Here

Mr. McKee - Here

Mrs. Miller - Here

Mrs. Morris - Here

Mrs. Rice - Here

Ms. Rogers - Here

Mrs. Summers - Here

Ms. Wills - Here

Members present: 9 Members Absent: 0

Other present: Stevie Jo Boone, David Walker-Appel, Yost, Zee, LLP., Joan Adams, Paula Jones, Lucas Clouse, Steve White, Chris Rahn, Renee LeDonne, Scott Kelley, Amanda Dittmer-WPEA, Lenny Jumper, Luke Roman-PCT, 70-80 public/teachers/virtual participants.

### 3. Superintendent's Report

#### Minutes

Dr. Snyder was not present at the Board meeting. No report was given.

### 4. Special Presentations

#### Minutes

##### 1. Building Presentations:

Elementary Principals - Mr. Clouse, Mrs. Jones, Mr. White: Mr. White reported the elementary buildings celebrated Paraprofessional Appreciation Day last Wednesday. While we were able to do some things to show our appreciation for our support staff at Carroll, what we did cannot come close to showing, is how valuable our aides are to our school. Our aides come to work every day and make a difference in the lives of our students and staff.

Blain, Carroll, and New Bloomfield Elementary Schools have all experienced a shortage in classroom aides at one time or another this year. This shortage affects us in so many ways. They perform numerous, valuable tasks within our buildings on a daily basis and things just do not run smoothly without them.

We have posted for these positions repeatedly. We will continue to do so, into next school year, in the hopes of finding even more incredible people to support our students and staff. So, if you know anyone that would be able to fill that role, please have him or her apply.

West Perry Middle School Principal - Ms. LeDonne reported Special Olympics at Messiah College have been cancelled this year, and our Life Skills Teachers thought it was important for our athletes to be able to have Special Olympics to participate in. So, we will hold West Perry Special Olympics on Thursday, April 28th from 10:00AM-2:00PM for all our Life Skills students in the district. This will include elementary and secondary students. Ms.

LeDonne shared the schedule for that day and also thanked the sponsors, businesses, groups and individuals that have volunteered or donated items or their time to this event.

Ms. LeDonne also thanked her teachers and paraprofessionals, office support, district administrators, and district office staff, for their strength and support, which keeps her coming back to work each day.

West Perry High School Principal - Mr. Rahn noted the bocce ball set was borrowed from Mechanicsburg School District; Shared an updated outline of the end of year schedule for the high school.

## 5. Recognition of Visitors

### Minutes

1. West Perry Education Association - Amanda Dittmer, WPEA Membership Chair and acting Co-President shared PSSAs and Keystone exams are rapidly approaching, and we are working hard at all levels to help kids feel prepared and ready for our state assessments.

We are also extremely pleased to have a faculty who go above and beyond teaching in the classrooms to serve our kiddos. Along with our administration, staff, PTO and community members, events for this spring are being planned throughout our district! These include a pep rally, dodgeball, powder puff, blood drive, spring sports, field trips, prom, Mayfest, new clubs, Family dances, book fairs, bingo for books, Special Olympics, celebrations for hard work on our state tests and the list goes on.

Enjoy the upcoming spring break!

2. West Perry Education Support Professional Association - No one present

3. Other -

- Kristan Miller - ESSER funds
- Gabrielle Brandt - Community Engagement and Responsive Classroom
- Robbyn Metz - Health and Safety Plan, Oaths
- W. Patno - Everything
- Kathy Garman - Sadler
- Theresa Adams - Paying Sadler
- Ashley Weaver - Email and Charter
- Tim Murtoff - Responsive Classroom
- Erin Monn - Responsive Classroom
- Regina Carroll - Concerns regarding Board members behaviors
- Katie Landis - In support of the Responsive Classroom Training
- Glenwyn Gruber - Release Agreement (Glenwyn was unable to attend the meeting, her statement is attached to the official Board minutes)

## 6. Approval of Minutes

### Minutes

1. Mrs. Rice moved, seconded by Mrs. Miller, to approve the February 14, 2022 minutes as presented. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

2. Mrs. Rice moved, seconded by Mrs. Bidwell, to approve the March 14, 2022 minutes as presented. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 7. Board Committee Reports

### Minutes

A. Capital Area Intermediate Unit - Mrs. Rice reported the CAIU met on March 24th; the Keystone State Challenge Academy (KSCA) was highlighted; Student Services staff have come together in support of one another; Looking at staffing needs for next year; Technology positions are currently filled; Cybersecurity is always a topic of concern; CAOLA will represent PA at the Learning Leadership Alliance conference; Early Learning Center reading event raised \$5,000.00 in donations for the Imagination Library; Trying to expand the intern program with Messiah College for teacher interns at Hill Top Academy; 2022-2023 General Operating Budget was approved with 17 out

of 24 school districts approving the budget; Auditor General recently announced that the Department of Education will now be doing the local audits due to the shortage in auditors.

- B. Cumberland-Perry Area Career and Technical Center - Mrs. Rice reported there was no meeting held in March.
- C. Harrisburg Area Community College - Mrs. Miller reported on April 20th @ 5:00PM the Bi-Annual Conference will be held; Hopefully, next month will have an update to give.
- D. Pennsylvania School Boards Association - Ms. Rogers reported PSBA and the Pennsylvania Association of School Administrators recently released the [2022 State of Education report](#). This annual report started in 2017 and has served as a barometer of not only the key indicators of public-school performance but also the timely challenges that public schools are facing and how they are coping with them. This year's report focuses on the ongoing impact of the COVID-19 pandemic on public education in Pennsylvania and includes data on parents' perception of public education. You can access the full report on the PSBA website.
- E. Athletic Committee - Mr. Anderson had nothing to report.
- F. President's Report - Mrs. Summers reported the Board met in executive session prior to tonight's meeting to talk about litigation and personnel issues.

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## 8. Treasurer's Report

### Minutes

Mrs. Bidwell received and reviewed the reports from Mrs. Boone on Monday March 7, 2022

As of the end of March

Total revenue balance is approximately \$9.3 Million

Total revenue this period was \$2.5 Million

Year to date revenue is approximately \$34 Million

We have received 78.57% of our budgeted revenue whereas by the end of March 2021 we had received 77.68%

Total expenditures this period is approximately \$4.1 Million

Year to date expenditures are approximately \$30 Million

By the end of March 2022. We disbursed 68.73% of budgeted expenses, whereas by the end of February 2021 we disbursed 67.60% (Mrs. Bidwell noted an error - February 2021 should be listed as March 2021)

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## 9. Approval of Bills

### Minutes

1. Mr. Fishel moved, seconded by Mrs. Bidwell, to approve the regular monthly bills from March 1, 2022 to March 31, 2022 as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 10. New Business

### Minutes

1. Mrs. Rice moved, seconded by Mr. Fishel, to approve the Release Agreement with Sadler Health in the amount of \$58,885.89.

A roll call vote was taken:

Mrs. Summers - Yes

Mrs. Rice - Yes

Mrs. Morris - Yes

Mr. Fishel - Yes

Mrs. Bidwell - Abstain

Mr. McKee - No

Mrs. Miller - Yes

Ms. Rogers - Yes

Ms. Wills - Yes

All members present voted. Motion carried: 7 Yes 1 No (McKee) 1 Abstain (Bidwell)

2. Mrs. Morris moved, seconded by Mr. Fishel, to approve a 4-day work week for the time period of June 6, 2022 to August 5, 2022 as a means of providing energy savings to the district. No Friday or weekend building use will be permitted during this time frame.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Bidwell moved, seconded by Mr. Fishel, to approve New Business items 3-8:

3. The Administration is recommending approval of the High School Guidance Counselor job description.

4. The Administration is recommending approval of the High School Science/Biology Teacher job description.

5. The Administration is recommending approval of the Special Education Teacher job description.

6. The Administration is recommending approval of the Middle School Family and Consumer Science Teacher job description.

7. The Administration is recommending approval of the Health and Physical Education Teacher job description.

8. The Administration is recommending approval of the Special Education Paraprofessional job description.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 11. Personnel Items

### 11.a. Resignations

#### Minutes

Mrs. Rice moved, seconded by Mrs. Bidwell, to approve Resignation items 1-3:

1. Employee 302821, West Perry Middle School, Health and Wellness Education Teacher, effective the end of the 2021-2022 school year.

2. Employee 303747, New Bloomfield Elementary, Crossing Guard/Emotional Support Paraprofessional, resignation effective March 17, 2022.

3. Employee 305634, Carroll Elementary, Emotional Support Paraprofessional, resignation effective March 11, 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.b. Leave of Absence

#### Minutes

Mrs. Bidwell moved, seconded by Mrs. Miller, to approve Leave of Absence items 1-4:

1. The Administration is recommending a Family Medical Leave (FMLA) for Employee 304590 to be taken intermittently from Monday, March 14, 2022 through the end of the 2021-2022 school year not to exceed 60 days. Employee 304590 has met all requirements for said leave.

2. The Administration is recommending an unpaid leave of absence for Employee 303119 on Thursday, April 21, 2022 and Friday, April 22, 2022.

3. The Administration is recommending an unpaid leave of absence for Employee 305677 on Tuesday, April 12, 2022.

4. The Administration is recommending an unpaid leave of absence for Employee 305553 from Monday, May 2, 2022 through approximately Friday, June 10, 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.c. Transfers

#### Minutes

Mrs. Morris moved, seconded by Mrs. Bidwell, to approve Transfer items 1-2:

1. Employee 302228, West Perry Middle School, Life Skills Paraprofessional, transfer to West Perry Middle School, Learning Support Paraprofessional, effective April 12, 2022. Employee 302228 will be filling the vacant position of Employee 020510, due to transfer, Board agenda item 11.d.2 of the January 10, 2022 agenda.

2. Employee 001315, West Perry Middle School, Custodian-Evening, transfer to West Perry Middle School, Custodian-Daylight, effective June 6, 2022 or upon the filling of the Custodial-Evening position, whichever is first. Employee 001315 will be filling the vacant position of Employee 305251, due to termination, Board agenda item 11.a.7 of the February 14, 2022 agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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#### **11.d. Employment - All Pending Receipt of Required Documentation**

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##### **Minutes**

Mrs. Bidwell moved, seconded by Mr. Fishel, to approve Employment items 1-4:

1. Kaylee Allen, West Perry Middle School, Life Skills Paraprofessional, 5 1/2 hours, no benefits, effective April 12, 2022; Salary: \$11.25 per hour. Ms. Allen will be filling the vacant position of Employee 302228, due to transfer, Board agenda item 11.c.1 of the April 11, 2022 agenda.

2. Felicia Mahan, New Bloomfield Elementary, Emotional Support Paraprofessional, 5 1/2 hours, no benefits, effective April 12, 2022; Salary: \$11.25 per hour. Ms. Mahan will be filling the vacant position of Employee 303747, due to resignation, Board agenda item 11.a.2 of the April 11, 2022 agenda.

3. Day-to-Day Substitute Paraprofessional:

- Madyson Baer
- Jean Brown
- Keelyn Pugh

4. Day-to-Day Substitute Custodian:

- William Burd

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Bidwell moved, seconded by Ms. Wills, to approve Employment items 5-7:

5. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)

- Andrew Smith, Volunteer Track and Field Coach
- Cherokee Shughart, Volunteer Softball Coach

6. 2021-2022 Game Workers/Athletic Event Staff Personnel:

- Employee 302643
- Employee 305782
- Employee 305758
- Employee 301353
- Employee 007895
- Employee 017255
- Employee 305464
- Employee 301230
- Employee 302678
- Mitchell Ritter

7. The Administration is recommending approval of the 2021-2022 Supervising and Non-Supervising Volunteer list.

A roll call vote was taken:

Mrs. Bidwell - Yes

Mr. McKee - No

Mrs. Miller - No

Mrs. Morris - No

Ms. Rogers - Yes

Ms. Wills - No

Mrs. Summers - Yes

Mrs. Rice - No

Mr. Fishel - Yes

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All members present voted. Motion failed: 4 Yes (Bidwell, Fishel, Rogers, Summers) 5 No (McKee, Miller, Morris, Rice, Wills)

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## 12. Education

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### Minutes

1. Federal Programs Update - Dr. Snyder was not present to give a Federal Programs update.

2. Mrs. Rice moved, seconded by Mrs. Bidwell, to approve the contract between TherAbilities, Inc. and West Perry School District for the 2022-2023 school year not to exceed \$92,000.00.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

3. Mrs. Morris moved, seconded by Mrs. Bidwell, to approve the Center for Responsive Schools, Inc. contract for Responsive Classroom training for the 2022-2023 school year in the amount of \$84,000.00 (to be paid from the ARP ESSER funds).

Ms. Rogers moved, seconded by Ms. Wills, to table Education item 3 until the new Assistant Superintendent starts, so she has the chance to review this material.

A roll call vote was taken to approve the motion to table Education item 3:

Mrs. Bidwell - No

Mr. Fishel - No

Mrs. Miller - Yes

Mrs. Rice - No

Ms. Rogers - Yes

Mrs. Morris - No

Mr. McKee - Yes

Mrs. Summers - No

Ms. Wills - Yes

All members present voted. Motion failed: 4 Yes (Miller, Rogers, McKee, Wills) 5 No (Bidwell, Fishel, Rice, Morris, Summers)

A roll call vote was taken to approve Education item 3 as presented:

Mr. Fishel - Yes

Mrs. Miller- No

Mrs. Rice - Yes

Ms. Wills - No

Mrs. Summers- Yes

Mrs. Morris - Yes

Mr. McKee - No

Mrs. Bidwell- Yes

Ms. Rogers - No

All members present voted: Motion carried: 5 Yes (Fishel, Rice, Summers, Morris, Bidwell) 4 No (Miller, Wills, McKee, Rogers)

4. Mrs. Morris moved, seconded by Mrs. Bidwell, to approve one FFA Advisor and ten FFA members to attend the National FFA Convention in Indianapolis, Indiana, from October 25, 2022 to October 29, 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

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## 13. Fiscal

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### Minutes

1. Mr. Fishel moved, seconded by Ms. Wills, to approve the appointment of Boyer & Ritter as the District Auditor for the year ending June 30, 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

2. Mrs. Rice moved, seconded by Mrs. Miller, to approve the 2021-2022 Budgetary Transfer.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Ms. Wills moved, seconded by Mrs. Bidwell, to approve Fiscal items 3-4:

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3. The Administration is recommending the following General Supply bid awards through Keystone Purchasing Network (KPN) for the 2022-2023 school year:

Pyramid School Products	\$6,807.58
Kurtz Brothers	\$5,986.14
National Art	\$4,506.83
School Specialty	\$564.33
Cascade School Supplies	\$1,048.49
Scott Electric	\$0.00
Acco Brands	\$0.00
<b>TOTAL</b>	<b>\$18,913.37</b>

4. The Administration is recommending the following Art Supply bid awards through Keystone Purchasing Network (KPN) for the 2022-2023 school year:

Pyramid School Products	\$4,427.21
Kurtz Brothers	\$699.82
National Art	\$1,275.34
School Specialty	\$2,401.91
Cascade School Supplies	\$661.58
Nasco	\$0.00
Blick Art Materials	\$831.19
<b>TOTAL</b>	<b>\$10,297.05</b>

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

5. Ms. Wills moved, seconded by Mrs. Bidwell, to approve the unused/unwanted books at New Bloomfield Elementary be declared surplus.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 14. Adjournment

### Minutes

With no further business to discuss, Ms. Wills moved, seconded by Mrs. Miller, to adjourn the regular meeting. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 8:51 PM.

Respectfully submitted,

Stevie Jo Boone  
Board Secretary