

BOARD OF SCHOOL DIRECTORS

NOVEMBER 8, 2021

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors held a virtual meeting on Monday, November 8, 2021 due to COVID-19. President Crystal Summers called the meeting to order at 7:00 PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here

Mr. Fishel - Here

Mrs. Morris - Here

Mrs. Rice - Here

Mr. Sheffer - Absent

Mrs. Summers - Here

Mr. Thiemann - Here

Ms. Wills - Here

Members Present: 8 Members Absent: 1 (Sheffer)

Others virtually present: Dr. Snyder, Stevie Davis, Renee LeDonne, Chris Rahn, Steve White, Paula Jones, Lucas Clouse, Ryan Anderson, Stephanie States, Lenny Jumper, Joan Adams, Amanda Dittmer-WPEA, Scott Kelley, Luke Roman-PCT, 40-50 teachers/public logged in virtually.

3. Special Presentations

Minutes

1. Staff/Student Spotlight - Ms. LeDonne spotlighted the newly elected student council members for this school year; A selected group of students from Student Council recently attended a leadership conference hosted at the CAIU; William Thiemann, Ryan McCurdy, Gavin Fuller, Rosalind Zellers, and Audrey Reisinger shared their experiences from the conference and a little about what student council is supporting at the middle school this year.

2. Building Principal Presentations

West Perry Middle School Principal - Ms. LeDonne reported WPMS has implemented weekly perfect attendance reports beginning the week of September 27, 2021. Two boys and two girls will be recognized each week over the PA and given a free ice cream/snack coupon to redeem in the cafeteria.

Weekly totals:

9/27: 332

10/4: 334

10/11: 365

10/18: 303

10/24: 347

11/1: 313

Marking period 1 concluded on October 26. There were 284 students with two or less absences. Of that number, there were 67 student who had perfect attendance for the 45 days of the first marking period.

Students with perfect attendance will be receiving certificates and a goodie-bag of treats. All students with two or less absences will attend an organized social prior to the Thanksgiving break. Elementary Principals - Mrs. Jones, Mr. Clouse, and Mr. White: Mrs. Jones reported the Elementary buildings are holding virtual conferences this Wednesday from 4:00 – 8:00 PM and on Thursday from 12:00 – 8:00 PM; Families can still sign up through tomorrow evening on Meet the Teacher or by calling the school office. If a family would prefer to have a phone conference rather than a virtual conference, please contact your child's school to schedule.

Elementary Principals – Mr. Clouse, Mrs. Jones, and Mr. White: Mrs. Jones reported for the three buildings that virtual conferences will be held this Wednesday from 4:00 – 8:00 PM and on Thursday from 12:00 – 8:00 PM.

Families can still sign up through tomorrow evening on Meet the Teacher or by calling the school office. If a family would prefer to have a phone conference rather than a virtual conference, please contact your child's school to schedule.

West Perry High School Principal - Mr. Rahn reported the high school wrapped up the first marking period and report cards were distributed last Friday; Last week Mr. Rahn met with Department Chairs to start looking at the building budget for 2022-2023; Conferences are scheduled for Wednesday and Thursday of this week; November 15-19, 2021 we will be having a Career Week where teachers will be engaging students in a number of activities. Our goal is to simply have students thinking about career options, especially those they may not have previously knew about or considered; We have also provided staff with online resources to assist students with career exploration.

Monday, November 15th- Teachers will spend a few minutes in each class talking about their career path utilizing guiding questions such as: What did you want to do as a child? What did you consider as a future career when you were in high school? What was your first job? Why did you choose a career in education? How has your career path changed through your life?

Wednesday, November 17th- Staff will wear their college gear. Spend a few minutes talking about their college experience. (School appropriate stories, of course.)

4. Recognition of Visitors

Minutes

1. West Perry Education Association - Amanda Dittmer shared some positivity about our staff and students at West Perry.

- The HS staff and students had their first House Days during Advisory at the HS. Many teachers came out of the woodwork to be of service and to make it happen!
- Ashley McMillen has been working to revive the Spirit Club at the HS. She initiated West Perry Wednesdays and is providing opportunities for community building at our HS.
- Lynne Reeder will be presenting at the NCTE National Conference at the end of November for her work in the classroom with the text *Salt in My Soul*.
- Middle School kids are working hard to support each other. Shana Snyder noted the willingness of our students to help answer each other's questions and provide tech help to kids in the classrooms.
- Dalelynn Prokop and the Student Council kids at the MS sold candy grams for Halloween and have been hosting weekly spirit days to build community in our school. Later this evening, you will hear about a conference our student council students attended.

- Blain teachers shared that the PTO and Building Leadership Team sponsored a pumpkin decorating event. Kids also had the opportunity to do a "pumpkin walk" and see everyone's work.
- Talisha Griner has been working hard with STEM education in her elementary classroom. Her students participated in a communication STEM challenge and a critical thinking STEM challenge. I am sorry I don't have the ability to share the pictures of her kiddos here but it was evident the kids were engaged and working together!

I would like to mention the support we, as teachers, have been feeling from some members in this community. PTO members have been stepping up to make sure we feel loved and supported. I am sure this looks different in each building, but in my own home building, teachers have been so appreciative of the little tokens of thanks and our upcoming conference meals! We appreciate the positivity and support you are sharing with your kids and community about our school.

2. West Perry Education Support Professional Association - No one present

3. Other:

- Nichole Burns - No vaccines - Did not speak
- Gabrielle Brandt - Community engagement, updated Health and Safety Plan
- Glenwyn Gruber - Freedom
- Joyce Rogers - Interim Superintendent
- Anthony Patno - Did not speak
- Carole Naylor - Appreciation
- Deb Eslinger - Personnel, Policies, SEL
- Justin McKee - General information
- Kevin Eslinger - SEL Curriculum
- Krista Hess - SEL

5. Approval of Minutes

Minutes

1. Mrs. Adams moved, seconded by Mrs. Morris, to approve the October 18, 2021 minutes as presented.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

6. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit -Mrs. Rice reported the CAIU met on October 28th; Comprehensive Plan was placed for review for 30 days; Dr. Saia's 2021-2022 goals were reviewed; worked on book study.

B. Cumberland-Perry Area Career and Technical Center - Mrs. Adams reported the CPACTC met on October 25th; there was a student presentation; Budget discussions were had; Bid on payloader; New social studies teacher is in the budget; draft budget was emailed to the committee for review.

C. Harrisburg Area Community College - Mrs. Bidwell reported the first official HACC meeting will take place on December 1st.

D. Pennsylvania School Boards Association - Ms. Wills reported the next PSBA meeting will take place November 9th.

E. Athletic Committee - Mr. Anderson reported the Athletic Committee met on November 8th; Very successful fall sports season, with three teams making the district playoffs and the Cross-Country team qualifying 10 runners for the district race; Mid Penn conference alignment was reviewed; The

conference realigns the divisions every four year; The football team will move to the Capital Division and all other sports are staying in the same division as this year; Hall of Fame candidates for next year were mentioned.

F. President's Report - Mrs. Summers reported the Board met prior to the regular meeting to discuss personnel matters.

Mrs. Summers also noted the Board leadership was notified on Thursday, October 21, 2021 of an incident involving Mr. Zula. The entire Board met in an emergency executive session on Monday, October 25, 2021. Board leadership met with Mr. Zula on Wednesday, October 27, 2021 and placed Mr. Zula on administrative leave. Mr. Zula submitted his letter of resignation this past week. Mr. Zula's resignation is effective on February 3, 2022, which is consistent with the accrued PTO he was entitled to under his contract. The Board is very thankful that Dr. Snyder has been able to step into the role of superintendent. Dr. Snyder has been working extremely hard to ensure that our district is continuing to move forward. There will be some new Board members joining the Board in December. Once they have been sworn in, the Board will begin the process to fill the position of superintendent. Further information will be released to the public on how they could be involved with this process.

Mrs. Summers acknowledged tonight is the last meeting for those Board members who will not be returning to the Board next year. She thanked them for their time, commitment, and service to the West Perry School District.

7. Treasurer's Report

Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Tuesday, November 2, 2021.

As of the end of October 2021:

Total revenue balance is approximately \$20.6 million.

Total revenue in this period was \$3,882,064.60.

Year to date revenue is approximately \$22,854,744.65

We have received 52.60% of our budgeted revenue, whereas by the end of October 2020 we had received 51.94%.

Total expenditures this period is approximately \$4 million.

Year to date expenditures are approximately \$10.7 million.

By the end of October 2021, we disbursed 26.88% of budgeted expenses, whereas by the end of October 2020 we disbursed 32.07%.

8. Approval of Bills

Minutes

1. Mrs. Adams moved, seconded by Mr. Thiemann, to approve the regular monthly bills from October 1, 2021 to October 31, 2021 as presented.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

9. New Business

Minutes

Mrs. Adams moved, seconded by Mrs. Morris, to approve New Business items 1-2:

1. The Administration is recommending approval of the Constitution and By-Laws for the Project Lit Book Club beginning the 2021-2022 school year. Ms. Lynne Reeder, Language Arts Teacher, will be the advisor for this club.

2. The Administration is recommending approval of the Constitution and By-Laws for the Spirit Club beginning the 2021-2022 school year. Mrs. Ashley McMillen, Language Arts Teacher, will be the advisor for this club.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

10. Personnel Items

10.a. Resignations

Minutes

1. Ms. Wills moved, seconded by Mr. Thiemann, to approve the resignation of Employee 304670, West Perry School District, Superintendent of Schools, resignation effective February 3, 2022. Employee 304670 will be on a leave of absence from October 25, 2021 through February 3, 2022.

A roll call vote was taken:

Mrs. Adams - Yes

Mr. Fishel - Yes

Mrs. Rice - Yes

Mr. Thiemann - Yes

Mrs. Summers - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mrs. Morris - Yes

All members present voted. Motion carried: 8 Yes 0 No

Mr. Thiemann moved, seconded by Mrs. Morris, to approve Resignation items 2-5:

2. Matthew Mulvaney, West Perry High School, Wellness and Fitness Teacher, withdrawal of position acceptance, effective October 26, 2021, Board agenda item 11.e.1 of the October 18, 2021 agenda.

3. Employee 303720, West Perry Middle School, Life Skills Support Teacher, resignation effective November 1, 2021.

4. Employee 304018, West Perry School District, Administrative Office, Home and School Visitor, resignation effective November 5, 2021.

5. Employee 005880, Blain Elementary, Life Skills Paraprofessional, resignation due to retirement, effective January 3, 2022.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

10.b. Tenure

Minutes

1. Mrs. Bidwell moved, seconded by Mr. Fishel, to approve the following teacher be awarded tenure:

- Nicolle Binger - West Perry Middle School

The Board congratulated Mrs. Binger on achieving tenure.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

10.c. Board Recommendations

Minutes

1. Mrs. Adams moved, seconded by Mrs. Bidwell, to approve and appoint Dr. Nancy Snyder as Substitute Superintendent, as permitted under Section 10-1079 of the Pennsylvania School Code, effective October 25, 2021 through February 3, 2022. As Substitute Superintendent and a commissioned administrator by the Secretary of Education, Dr. Snyder is authorized to perform all duties of the Superintendent during Employee 304670 leave of absence.

A roll call vote was taken:

Mr. Fishel - Yes

Mrs. Bidwell - Yes

Mrs. Morris - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

All members present voted. Motion carried: 8 Yes 0 No

2. Mrs. Rice moved, seconded by Mrs. Bidwell, to approve and appoint Dr. Nancy Snyder, West Perry School District, Acting Superintendent, effective February 4, 2022 through February 4, 2023.

Appointment of Dr. Nancy Snyder to be effective until a candidate is appointed to fill the vacant Superintendent position, but for no longer than one year per Section 1079 of the Pennsylvania School Code.

A roll call vote was taken:

Mrs. Rice - Yes

Mr. Fishel - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

Ms. Wills - Yes

Mrs. Summers - Yes

Mrs. Morris - Yes

Mrs. Bidwell - Yes

All members present voted. Motion carried: 8 Yes 0 No

3. Mrs. Bidwell moved, seconded by Mrs. Morris, to approve the Substitute Superintendent and Acting Superintendent Employment Agreement between Dr. Nancy Snyder and the West Perry School District.

A roll call vote was taken:

Mr. Fishel - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

Mrs. Bidwell - Yes

Mrs. Morris - Yes

Mrs. Summers - Yes

All members present voted. Motion carried: 8 Yes 0 No

10.d. Employment - All Pending Receipt of Required Documentation

Minutes

1. Mrs. Bidwell moved, seconded by Mr. Thiemann, to approve Thomas Gochenauer, West Perry School District, District-Wide Custodian, Evening, effective November 15, 2021; Salary: \$10.50 per hour. Mr. Gochenauer will be filling the vacant position of employee 001315 due to transfer, Board agenda item 11.d.1 of the October 18, 2021 agenda.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

Mr. Thiemann moved, seconded by Mrs. Bidwell, to approve Employment items 2-8:

2. The Administration is recommending the following staff be approved as West Perry Middle School, After School Tutoring Staff, for the 2021-2022 school year. The following professional staff will be paid an hourly rate of \$30.00 per hour and paraprofessional staff will be paid at their 2021-2022 hourly rate.

- April Amos
- Amanda Dittmer
- Michael Eddy
- Lori Fields
- Angela Grove
- Carmen Lusk
- Brittany Shull
- Christine Hoffman
- Robin Rose

3. Day-to-Day Substitute Paraprofessional:

- Lilly Hansbury

4. 2021-2022 West Perry High School Club Advisors (2021-2022 Co-Curricular Salaries, Item 11.c.14 of the June 14, 2021 Board agenda):

STAFF	POSITION
Jessica Fisk	Student Council Advisor

5. 2021-2022 West Perry Middle School Club Advisors (2021-2022 Co-Curricular Salaries, Item 11.c.14 of the June 14, 2021 Board agenda):

STAFF	POSITION
Dale Lynn Prokop/Donna Campbell	Student Council Advisors
Donna Campbell/Kylee Brown	Yearbook Advisors
Jeffrey Sims	Middle School Band Advisor
Andrea Jezewski	Middle School Chorus Advisor

6. 2021-2022 Middle School Indoor Guard Instructors:

- Nicole Wood, Volunteer Coach
- Krystal Ditty, Volunteer Coach

7. The Administration is recommending the following coach for approval: (Title IX note: The filling of this previously Board-approved position does not imbalance gender equity.)

Emily Henry, 7th Grade Girls' Basketball Coach; Stipend: \$1,012.50. Ms. Henry will be replacing Dena McMillen who resigned.

8. The Administration is recommending approval of the 2021-2022 Supervising and Non-Supervising Volunteer list.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

11. Education

Minutes

1. Federal Programs Update - Dr. Snyder shared a picture from Mrs. Chronister of students who went on the Washington, D.C. trip as part of the districts Title IV Federal Programs Grant for Well Rounded Students; 63 students and 10 staff members went on the trip; Attended Reality Check at the high school as part of career readiness days.

Mrs. Bidwell moved, seconded by Mrs. Morris, to approve Education items 2-3:

2. The Administration is recommending approval of the contract with Lindamood-Bell Learning Processes and West Perry School District from December 20, 2021 to June 2, 2022.

3. The Administration is recommending approval of the contract with Capital Area Intermediate Unit (CAIU) for the Instructional Coaching Collaborative from October 1, 2021 through June 30, 2024. The total cost of \$350 will be paid in the final year from the Curriculum and Instruction budget.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

12. Policy

Minutes

Mr. Thiemann moved, seconded by Mrs. Adams, to approve the Second Reading of Policies 1-3:

1. Second Reading of Policy 006 - Meetings

2. Second Reading of Policy 006.1 - Attendance at Meetings Via Electronic Communications

3. Second Reading of Policy 101 - Mission Statement

A roll call vote was taken:

Mr. Fishel - Yes

Mrs. Rice - Yes

Mrs. Morris - Yes

Mrs. Adams - Yes

Mrs. Summers - Yes

Ms. Wills - Yes

Mrs. Bidwell - Yes

Mr. Thiemann - Yes

All members present voted. Motion carried: 8 Yes 0 No

4. Mrs. Rice moved, seconded by Mrs. Bidwell, to approve the Second Reading of Policy 903 - Public Participation in Board Meeting

Discussion was held by the Board members concerning the wording on public

participation/comments. Mr. Thiemann moved, seconded by Mrs. Morris, to amend the previous motion to approve the second reading of Policy 903 and postpone indefinitely voting on Policy 903.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

13. Fiscal

Minutes

1. Mrs. Rice moved, seconded by Mr. Thiemann, to approve the 2021-2022 Budgetary Transfer Request.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

14. Adjournment

Minutes

With no further business to discuss, Mrs. Adams moved, seconded by Mr. Fishel, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

The meeting adjourned at 8:59 PM

Respectfully submitted,

Stevie Jo Davis
Board Secretary