

# BOARD OF SCHOOL DIRECTORS

## OCTOBER 18, 2021

### APPROVED MINUTES

---



## 1. Pledge of Allegiance

### Minutes

The West Perry School District Board of School Directors held a virtual meeting on Monday, October 18, 2021 due to COVID-19. President Crystal Summers called the meeting to order at 7:37 PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

## 2. Roll Call

### Minutes

Mrs. Adams - Here  
Mrs. Bidwell - Here  
Mr. Fishel - Here  
Mrs. Morris - Here  
Mrs. Rice - Here  
Mr. Sheffer - Here  
Mrs. Summers - Here  
Mr. Thiemann - Here  
Ms. Wills - Here

Members Present: 9   Members Absent: 0

Others virtually present: Mr. Zula, Dr. Snyder, Stevie Davis, Kevin Deane, Chris Rahn, Steve White, Paula Jones, Lucas Clouse, Ryan Anderson, Stephanie States, Lenny Jumper, Joan Adams, Jody Frey-WPEA, Scott Kelley, Luke Roman-PCT, 110-120 teachers/public logged in virtually.

## 3. Superintendent's Report

### Minutes

Mr. Zula reported on the following:

1. Board Agenda Addition - Aevium Suicide Prevention Program: Discussion was held at the October COW regarding the Aevium Suicide Prevention Program. This program will be provided at the WPHS. Mr. Zula asked the board to make a motion to amend this evening's board agenda to allow item number #4 under Education to remain and be voted on this evening.

Mrs. Morris moved, seconded by Mrs. Adams, to allow Education item 4 to remain on the agenda and be voted on by the Board.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

2. Remove item number 1 under New Business - Special Education agreement: Mr. Zula asked the Board to make a motion to remove New Business Item #1 Special Education Settlement Agreement - due to the agreement not being finalized between the parties.

Mrs. Adams moved, seconded by Mr. Thiemann, to remove New Business item 1 from the agenda due to the agreement not being finalized between parties.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

3. DOH Masking Order Resolution: Attached to this evening's agenda is a resolution regarding facial coverings. Mr. Zula asked the board to approve the resolution this evening that would ask the state to return powers back to the school district regarding making decisions that pertain to facial coverings. As the school year started, the district approved a plan that made facial

coverings optional. In this plan, the District agreed that we would follow any updated requirements that came from DOH, PDE, or the Governor regarding facial coverings. On August 31, 2021 the DOH announced that facial coverings would be required inside all public school facilities starting September 7, 2021. This was two weeks after the school year already started for WP. The District would like to send this document to DOH, PDE, and the Governor asking them to restore power back to the District.

4. Stone House Farm and Inn: On Tuesday, October 12, 2021 I attended the West Perry School District Advisory Council Meeting. One of the presentations was from the Stone House Farm and Inn. The Farm in green park will provide students the opportunity for field experiences to foster career awareness to develop the following essential workplace skills; teamwork, problem solving, and critical thinking. Students will gain experience in gardening, animal care, grounds maintenance, cooking, plant education, yoga, etc.. There are 20 education scholarships available for teachers that will help pay for needed materials, lesson plans, and transportation. I think this is a great opportunity for students and teachers to extend the classroom to locations in the area. Teachers that might be interested in applying for a scholarship or visiting the Stone House Farm and Inn should contact their school counselor.

#### 5. COVID-19 Data:

School Building	Student Enrollment	5% Threshold	Total Positive Cases		Total Quarantine Cases	
			Students	Staff	Students	Staff
Blain Elementary	245	12	4	1	56	5
Carroll Elementary	340	17	16	0	193	8
New Bloomfield Elementary	365	18	9	3	105	11
West Perry Middle School	507	25	16	4	174	4
West Perry High School	628	31	51	8	180	11
As of 10-15-2021						

#### WPSD COVID-19 Numbers

Week	Blain	Carroll	New Bloomfield	WPMS	WPHS
August 23-27	1	0	0	3	3
August 30-3	1	2	2	3	13
September 6-10	1	2	0	3	16
September 13-17	1	2	2	1	15
September 20-24	1	2	1	5	9
September 27-1	0	2	2	3	2
October 4-8	0	4	2	2	1
October 10-15	0	2	3	0	0
Totals	5	16	12	20	59
As of 10-15-2021					

## 4. Special Presentations

## Minutes

1. Sadler Health - Manal El Harrak, CEO Sadler, Julie Cousler Emig, Executive Director, and Katrina Thoma, CRNP, DNP, Director of Medical Services: The representatives from Sadler Health gave a presentation on the services provided by Sadler Health which include family medicine, dental care, and behavioral health services. Sadler Health serves all patients regardless of insurance status or ability to pay. They have served communities during the COVID-19 pandemic as public health shock-absorbers. A review of the school based health center process was presented for the community to get a better understanding of what Sadler Health is all about.

### 2. Staff/Student Spotlight - Mr. Rahn

- Mr. Rahn spotlighted staff members Samantha Steppe, Robert Darden, and Cody Ebersole for their part in implementing and designing the COAR Program. This program is an added layer of support for students that have been identified as at-risk students for dropping out. Students have been identified as at-risk because they are experiencing barriers related to Behaviors of Concern (discipline), Attendance, and/or Academics. COAR is an acronym for student expectations while in the program (**C**ompliance, **O**n-task behavior, **A**cademics, accepting **R**edirection). The program is a tiered system depending on the specific students.
- Mr. Rahn spotlighted senior Justin Frey who was selected to participate in a bass fishing competition in Alabama where he competed against 85 other high school students from across the country in various competitions: long distance casting, knot tying, and casting accuracy. Justin placed first in one of the casting accuracy which earned him an offer to Bethel University in Tennessee. Bethel University's bass fishing team is ranked #1 in the country where Justin will be pursuing a degree in business.

### 3. Building Presentations

- West Perry High School Principal - Mr. Rahn reported the Homecoming dance had just shy of 250 students participate; Gave an overview of the WP Baseball trip which is on the agenda for approval; COAR Program at the high school which helps support students who are at risk for dropping out of school.
- West Perry Middle School Principal - Mr. Deane reported the SaveAround StudCo Fundraiser raised approximately \$6,000.00. He thanked the community members and everyone for supporting the MS Student Council; PTO Fundraiser kicked off on October 13th and will run through October 27th; The first grade level competition is being held this Friday, October 22nd; All students will be participating in the Candy Corn Fun Run/Walk; Scheduling for parent/teacher conferences will open on October 12th using Meet the Teacher; Conferences will be held on November 10th from 4-8PM and on November 11th from Noon to 8PM; WPMS will be offering after school tutoring on Tuesdays from 2:30-4:00PM beginning November 2nd; The middle school would like to thank Mr. Kelley for assisting with the organization of transportation to assist our students.
- Elementary Principals - Mrs. Jones, Mr. Clouse, Mr. White: Mr. White reported the 1st marking period report cards will be sent home on Friday, November 5th; Parent/Teacher conference will be held on the evening of Wednesday, November 10th and will be held throughout the day and evening on Thursday, November 11th; The Elementary buildings will be completing or have completed the Act 178 Emergency Response Drill which will include the participation from local fire companies, local EMS.

## 5. Recognition of Visitors

### Minutes

Mrs. Summers noted the Board is now entering into a time of public comment for agenda and non-agenda items. In respect for everyone's time, all public comments will be three minutes.

Mrs. Summers read the submitted comments/questions of the participants. The host unmuted the participant and acknowledged the community member. When time was called, the host muted the participant and the Board President continued to the next submitted comment/question. Participants were asked to preface their comments by an announcement of their name, address, and group affiliation if applicable.

1. West Perry Education Association - Jody Frey, WPEA Co-President: Mrs. Frey noted the association has been speaking with the administration in a very productive manner and acknowledge this year has presented many challenges, but we are hopefully all stakeholders continue in a spirit of positivity and mutual support for our students.

2. West Perry Education Support Professional Association - No one present.

3. Other:

- Nichole Burns - Mask, Board/Superintendent behavior; Did not speak when recognized
- Gabrielle Brandt - Masks
- Kathy Garman - Medical signature on exemption form
- Rachel Potter - SEL class
- Kevin Eslinger - N/A
- Joyce Rogers - Remove the medical signature that was added by Mr. Zula because he feels he knows better than a parent
- Bridget Henne - Doctor note requirement for mask exception
- Deb Eslinger - Covid measures on mental well-being, Policy 903 and Policy 006.1
- Kevin Dobbs - Mask
- Krista Hess - Masking
- Felicia McDonough - Mask; Did not speak when recognized
- Sheri Noell - N/A
- Cassie Miller - Masking; Encouraging a vote
- Justin McKee - Masks
- Wesley McKee - Concerned parent
- Ashley Weaver - Sunshine Act, SEL and Sadler
- Glenwyn Gruber - Freedom
- Katherine Stover - Education concerns
- Krista Wills - Board ability to make decisions
- Samantha Stone - Face mask being optional; Did not speak when recognized

## 6. Approval of Minutes

### Minutes

Mr. Thiemann moved, seconded by Mrs. Adams, to approve the September 13, 2021 minutes as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 7. Board Committee Reports

### Minutes

A. Capital Area Intermediate Unit - Mrs. Rice noted the CAIU met September 23rd; Approved the Act 93 plan; Fall Fest to be held on October 30th from 10:00AM to 2:00 PM.

B. Cumberland-Perry Area Career and Technical Center - Mrs. Adams noted the CPACTC Board met on September 27th; Go Power donated small engine parts to the Auto Tech seniors who will assemble the parts into a working engine; JOC reviewed the performance and active report; There was a slight decline from previous years; Mr. Bruhn believes this is due to less face-to-face instruction due to the pandemic; Hopefully, scores will be up this year; 2022-2023 draft budget will be presented at the next JOC meeting; Last year 31% of twelfth grade students participated in paid supervised work experience at an average of \$12.47; CTC enrollment is currently 1235 students, which is the highest ever; Thanked Lawrence Chevrolet for their continued support; Gave an update on the COVID-19 cases; HACC is offering a scholarship to students; Skills conference has been cancelled; 9th grade students will be touring the CTC to see if they are interested in attending next year.

C. Harrisburg Area Community College - Mrs. Bidwell noted HACC is setting up their by-annual meeting either November 10th or November 17th.

D. Pennsylvania School Boards Association - Ms. Wills noted the governing board voted to cancel the membership with NSBA; 150 school leaders participated in the PSBA Fall Virtual Advocacy day on October 14th; the need for a mandate relief and Charter School Funding Reform; PSBA has submitted comments to the Independent Regulatory Review Commission and PDE, generally supporting that PDE's proposed regulations for Charter and Cyber Charter Schools are a step in the right direction; There is a go-to document on their website.

E. Athletic Committee - Mr. Anderson noted the sub-committee has looked at the Hall of Fame voting and will be presenting information at the next meeting on November 8th at 6:00PM; Cross Country team had a great showing at the Mid-Penn meet; Fall seasons are wrapping up and hopefully more team will make post season playoffs.

F. President's Report - Mrs. Summer noted the Board met in executive session prior to the regular meeting to discuss health and safety concerns.

## 8. Treasurer's Report

### Minutes

Mrs. Adams noted a correction to the August report for the year to date revenue at approximately \$10,218,455.91.

Mrs. Adams received and reviewed the reports from Mrs. Davis on Monday, October 4, 2021.

As of the end of September 2021:

Total revenue balance is approximately \$28.3 million.

Total revenue in this period was \$2,050,912.12.

Year to date revenue is approximately \$15,116,580.57

We have received 34.79% of our budgeted revenue, whereas by the end of September 2020 we had received 43.98%.

Total expenditures this period is approximately \$3.8 million.

Year to date expenditures are approximately \$6.7 million.

By the end of September 2021, we disbursed 19.35% of budgeted expenses, whereas by the end of September 2020 we disbursed 21.64%.

## 9. Approval of Bills

### Minutes

Mrs. Adams moved, seconded by Mr. Thiemann, to approve the regular monthly bills from September 1, 2021 to September 30, 2021 as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 10. New Business

### Minutes

Motion made by the Board to remove New Business item 1 from the agenda. Motion noted under Superintendent report.

1. ~~The Administration recommends the District accept and execute a Special Education Settlement Agreement to amicably resolve an education matter in accordance with a confidential agreement between the District and the minor child/parents.~~

2. Motion by Mrs. Adams, seconded by Mrs. Morris, to approve the West Perry School District resolution regarding Pennsylvania Department of Health Masking Order of August 31, 2021.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Adams moved, seconded by Mrs. Morris, to approve New Business items 3-4:

3. The Administration is requesting approval of a new Special Education Paraprofessional position at New Bloomfield Elementary, 5 1/2 hours, no benefits, due to student service requirements.
4. The high school Administration is recommending approval for three baseball coaches and approximately 20-24 baseball players to go to Williamsburg, Virginia, from March 11, 2022 to March 16, 2022.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 11. Personnel Items

### 11.a. Resignation

#### Minutes

1. Mrs. Adams moved, seconded by Mr. Fishel, to approve Employee 305413, Blain Elementary, Special Education Paraprofessional, resignation effective October 8, 2021.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.b. Leave of Absence

#### Minutes

1. Mrs. Adams moved, seconded by Mr. Thiemann, to approve an unpaid Family Medical Leave of Absence for Employee 015640 from approximately Thursday, September 23, 2021 through approximately October 29, 2021. Employee has met all requirements for said leave.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.c. Tenure

#### Minutes

1. Mr. Fishel moved, seconded by Mrs. Morris, to approve the following teachers be awarded tenure:

- Jillian Dobbs - Carroll Elementary
- Mary Blymire - New Bloomfield Elementary

The Board congratulated the teachers on achieving tenure and their accomplishments.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.d. Transfer

#### Minutes

1. Mrs. Adams moved, seconded by Mr. Sheffer, to approve Employee 001315 transfer from Blain Elementary, Custodian-Daylight to West Perry Middle School, Custodian-Evening, effective October 18, 2021. Employee 001315 will be filling the vacant position of Employee 020514, due to retirement, Board agenda item 9.a.4 of the July 19, 2021 agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.e. Employment - All Pending Receipt of Required Documentation

#### Minutes

Mrs. Adams moved, seconded by Mrs. Morris, to approve Employment item 1:

1. Matthew Mulvaney, West Perry High School, Wellness and Fitness Teacher, effective upon released from current employer; Salary: \$48,561.00, Bachelors Step 1 (prorated for the 2021-2022 school year at \$256.94 per day). Mr. Mulvaney will be filling the vacant position of Employee 001012, due to resignation, Board agenda item 11.a.1 of the September 13, 2021 agenda.

All members present voted. Motion carried: 7 Yes 2 No (Thiemann, Wills)

Mr. Thiemann moved, seconded by Mrs. Adams, to approve Employment items 2-6:

2. 2021-2022 West Perry High School Club Advisors (2021-2022 Co-Curricular Salaries, Item 11.c.14 of the June 14, 2021 Board agenda):

<b>STAFF</b>	<b>POSITION</b>
Chris Salinetto	Yearbook Club Advisor
Brad Dittmer	National Honor Society Advisor
Joseph O'Toole	Varsity Club Advisor
Deven Whitfield	School Newspaper Advisor
Harold Weaver	Student Senate Advisor
John Hines/Ayla Miller	FFA Club Advisors
Brad Dittmer	Shakespeare Festival Advisor
Matthew Wieseman	Chorus Club Advisor
Jennifer DiLissio	Mustang Chorale (Show Choir) Advisor
Matthew Wieseman	Choral Director
Matthew Wieseman	Concert Band Director
Matthew Wieseman	Jazz Band Director
Samantha Hillmuth	Art Club Advisor
Lori Ellerman	Cheerleading Club
Nathan Grippin	Drama Club Advisor
Nathan Grippin/Lindsay Ewing/Patrick Guyer	Musical Directors
Jackie Guido/Leah Willochell	Class of 2022 Advisors
Vacant	Class of 2023 Advisors
Madison Casper	Class of 2024 Advisor
Ashley McMillen	Class of 2025 Advisor
Lindsay Ewing/Josh Gladfelter	Spanish Travel Club Advisors
Brad Dittmer	REACH Out Club Advisor
Leah Willochell	Environmental Stewardship Club Advisor
Vacant	Science and Engineering Club Advisor
Charles Kembring	TSA Club Advisor
Vacant	Family Consumer Science Club
Patrick Guyer/Joseph O'Toole	Horizons Club Advisors
Emily Harne	Student Council Advisor
Joseph Cirulli	Outdoor Adventures Club Advisor
Joseph Cirulli	Ultimate Frisbee Club Advisor
Harold Weaver	Strategy and Tactics Advisor
Jesse Stone	Student Christian Fellowship
Amanda Rothrock	FBLA
Lynne Reeder	Creative Writing/Literacy & Arts Magazine
Emily Harne	Community Service Club
Jessica Fisk	Poetry Club

3. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)

- Zach Cree, 7th Grade Boys' Basketball Coach; Stipend: \$1,012.20. Mr. Cree is replacing Deanna McMillen who resigned.
- Gracie Stauffer, 8th Grade Girls' Basketball Coach; Stipend: \$1,146.60. Ms. Stauffer will be replacing Shannon Dyer who resigned to coach in the high school.

4. 2021-2022 Game Workers/Athletic Event Staff Personnel

5. Bus/Van Driver:

- Virginia Hartman for Dennis Dum/Dum's Bus Service

6. The Administration is recommending approval of the 2021-2022 Supervising and Non-Supervising Volunteer list.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 12. Education

### Minutes

1. Federal Programs Update - Dr. Snyder gave an update on the last, to date, of the Federal ESSER Grants; The district received an allocation of \$274,050.30 for the ESSER III American Rescue Plan Set Aside; These funds will be used for after-school programs, SEL/Mental Health Needs, Reading Remediation.

Mrs. Adams moved, seconded by Mr. Thiemann, to approve Education items 2-4:

2. The Administration is recommending approval of the agreement with Merakey Behavioral Health and West Perry School District.

3. The Administration is recommending approval of the agreement with Laurel Life to provide school-based counseling services for qualifying students during the 2021-2022 school year. Cost not to exceed the amount of \$7,000.00 (funded through Ready to Learn Grant).

4. The Administration is recommending approval of the Aavidum Suicide Prevention program at West Perry High School grades 9-12.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 13. Policy

### Minutes

Mr. Thiemann moved, seconded by Mrs. Adams, to approve the First Reading of Policies 1-3:

1. First Reading of Policy 006 - Meetings

2. First Reading of Policy 006.1 - Attendance at Meetings Via Electronic Communications

3. First Reading of Policy 101 - Mission Statement

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. Mrs. Adams moved, seconded by Mrs. Bidwell, to approve the First Reading of Policy 903 - Public Participation in Board Meetings.

Discussion was held by the Board members concerning the 60 minute time limit listed on the policy for public comment.



Mrs. Adams moved, seconded by Mrs. Morris, to amend the previous motion and wording on the policy to remove the 60 minute time limit.

All members present voted in the affirmative. Mrs. Adams called for a roll call vote:

Mrs. Morris - Yes

Mr. Sheffer - Yes

Mrs. Bidwell - Yes

Mrs. Summers - Yes

Mr. Fishel - Yes

Mrs. Rice - Yes

Ms. Wills - Yes

Mrs. Adams - Yes

Mr. Thiemann - Yes

Motion carried: 9 Yes 0 No

## 14. Fiscal

### Minutes

1. The Student Activity Funds' Report as of September 30, 2021 is an informational item only. No action required.

## 15. Adjournment

### Minutes

With no further business to discuss, Mrs. Adams moved, seconded by Mrs. Bidwell, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 10:02 PM.

Respectfully submitted,

Stevie Jo Davis