

# BOARD OF SCHOOL DIRECTORS

## SEPTEMBER 13, 2021

### APPROVED MINUTES



## 1. Pledge of Allegiance

### Minutes

The West Perry School District Board of School Directors met on Monday, September 13, 2021. President Crystal Summers called the meeting to order at 7:36 PM. The meeting opened with Board members, audience members, and virtual members standing and reciting the Pledge of Allegiance.

## 2. Roll Call

### Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here

Mr. Fishel - Here

Mrs. Morris - Here

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Summers - Here

Mr. Thiemann - Here

Ms. Wills - Here

Members Present: 9 Members Absent: 0

Others present: Mr. Zula, Dr. Snyder, Stevie Davis, Renee LeDonne, Kevin Deane, Chris Rahn - virtually, Steve White, Paula Jones, Lucas Clouse, Ryan Anderson, Stephanie States, Lenny Jumper, Joan Adams, David Walker-District Solicitor, Jeff Sims-WPEA, Scott Kelley, Luke Roman-PCT, 120-130 teachers/public logged in virtually and in-person.

## 3. Superintendent's Report

### Minutes

Mr. Zula reported on the following:

#### Pennsylvania State Police/Perry County Citizens Police Academy

- Introduce students to the basics of law enforcement.
- 40 total students from four Perry County School Districts
- Program will be held over an 8-week period. Students will meet once a week for 2.5 hrs. Class will be held at Newport High School.
- Students will receive instruction and hands-on learning on multiple police procedures and techniques, and learn about specific topics such as DUI enforcement, use of force, crash and crime scene investigations, traffic stops, and more.
- Course is no cost to the student or district. Goal is to build a bigger pool of PSP Troopers from Perry County.

#### WPSD Comprehensive Plan

- Dr. Snyder, Administrative Team, and all individuals that provided information during the process.

#### COVID-19 Update

- WPSD COVID-19 Tracker 2021-2022

School Building	Student Enrollment	5% Threshold	Total Cases		Total School Directed Quarantines	
			Students	Staff	Students	Staff
Blain Elementary	245	12	2	1	22	2
Carroll Elementary	340	17	4	1	43	1
New Bloomfield Elementary	365	18	5	1	26	3
West Perry Middle School	507	25	5	1	34	1
West Perry High School	628	31	36	6	52	6

Mr. Zula thanked the school nurses for their diligent work with the administrative and secretarial staff. He also thanked them for keeping the students safe, treating students, and working with the Department of Health.

## 4. Special Presentations

### Minutes

#### 1. Building Presentations - Principals

Elementary Principals - Mr. Clouse, Mrs. Jones, Mr. White: Mr. Clouse shared the report for the three elementary buildings:

- Tonight we want to thank our elementary PTOs for everything they do for our students and staff. They have been very supportive of our schools' staff as this school year started. They are beginning their fall fundraising and planning special events at each building. Their efforts are greatly appreciated, and we invite all parents to our PTO meetings to find out how you can help. The meetings are normally the 3<sup>rd</sup> Thursday at Blain Elementary, the 3<sup>rd</sup> Tuesday at Carroll Elementary, and the 2<sup>nd</sup> Wednesday at New Bloomfield Elementary, starting at 6:30 pm. Please check our websites for specific dates.

West Perry Middle School Principal - Ms. LeDonne shared the following information:

- Our girls' field hockey team won their first game last week 6-0. They have two home games this week on Tuesday against Carlisle and Wednesday against Big Spring.
- Lifetouch will be taking fall pictures at the MS on Wednesday, September 15.
- WPMS Student Council Fundraiser will kick off on Thursday, September 16. Students will be selling coupon books from Save-a-round through September 28.
- Band and chorus will begin at the end of this week.

West Perry High School Principal - Mr. Rahn shared information about the Advisory group at the high school. He also shared what the advisor expectations are and how the advisory groups are going, and what the advisors will be teaching moving forward. If any Board members have questions, please reach out to Mr. Rahn or Mr. Hoffman.

## 5. Recognition of Visitors

### Minutes

Mrs. Summers noted the Board is now entering into a time of recognition of visitors and public comment for agenda and non-agenda items. In respect for everyone's time, all public comments will be three minutes. Mrs. Davis, Board Secretary, will track the three-minute time limit. Mrs. Summers asked that all those addressing the Board stand near an X on either side of the aisle so virtual attendees and attending audience members may hear public comments.

1. West Perry Education Association - Mr. Sims, WPEA Co-President: Mr. Sims noted the West Perry School District has been met with many challenges over the last two years since the COVID-19 Global Pandemic. He noted we have all learned many new modalities of instruction and technology, and have also been players in a game where the rules are constantly evolving and changing. The association, administration and school board are all on the same team and are all here for the sake of our children to provide the students with the best education possible whether synchronous or asynchronous. In person or virtual. Everyone has been met with mandates from the Pennsylvania State Department of Education, Federal Department of Education, as well as CDC and State Health Department. Interpreting these mandates is challenging for all, and can take the focus off of our most important mission, Educating our children, but that is only if we let it. Meeting with our administration face-to-face in a kind, metered, and effective way, we can express challenges and work on solutions. Which means only good things for our teachers and students. None of us could have ever predicted the impact a pandemic would have on learning and our daily lives. Let's continue to remain hyper focused on our mission..to educate our children PreK-12. Let's continue to talk about how to make things better, and continue to approach each other with mutual kindness and respect. This lesson, when shown to our children is the most important of all. Let's make them proud of us.

2. West Perry Education Support Professional Association - No one present

3. Other:

- Mike Hoose - Addressed the Board regarding masks
- Dr. Patrick J. Port – Addressed the Board regarding masks and vaccine
- Margie Sheffer - Addressed the Board regarding masks

- Regina Carrole - Addressed the Board regarding mask mandate
- Craig E. Sterner - Addressed the Board regarding mask and vaccine mandates, and proposal to form a coalition of West Perry School District parents, grandparents, and taxpayers
- Cassie Miller - Addressed the Board regarding mask mandate
- Steve Musselman - Addressed the Board regarding masks
- Ashley Weaver - Addressed the Board regarding Right-To-Know on social & emotional learning
- Jennifer Whitekettle - Addressed the Board regarding mask mandate
- Ben Koncewicz - Addressed the Board regarding masks
- Tracy Graziano - Addressed the Board regarding masks
- W. Patno - Addressed the Board regarding mask mandate order
- Kara Duncan - Addressed the Board regarding no mask
- Krista Hess - Addressed the Board regarding mask safety (not safe)
- Bridget Henne - Addressed the Board regarding masking
- Nickeea Raves - Addressed the Board regarding masks
- Deb Eslinger - Addressed the Board regarding masking
- Kevin Eslinger - Addressed the Board regarding masks
- Seth Roros - Did not address the Board
- Sheri Noell - Addressed the Board regarding mask/mental health
- Tina Magaro-Wierman - Addressed the Board regarding masks
- Gabrielle Brandt - Addressed the Board regarding petition to end masking of students in West Perry School District
- Jessica Beaty - Addressed the Board regarding masking
- Joyce Rogers - Addressed the Board regarding masking

## 6. Approval of Minutes

### Minutes

Mr. Thiemann moved, seconded by Mrs. Adams, to approve the August 9, 2021 minutes as presented.  
All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 7. Board Committee Reports

### Minutes

A. Capital Area Intermediate Unit - Mrs. Rice noted the CAIU Board met on August 26th; Recognized the CAIU retirees; Discussed the 2021-2022 Marketing Plan and 2021-2022 Strategic Plan; Lease agreement with Lower Allen Elementary was signed; The new website is completed and the CAIU is working closely with districts to apply for the Emergency Connectivity Funds to get internet to students and families in need.

B. Cumberland Perry Area Career and Technical Center - Mrs. Adams noted the JOC met on August 23rd; Some of the Board members toured the new medical suite and noted concerns with the construction and progress; The board discussed possible solutions and resolutions to the medical suite construction concerns; Discussed masking requirements.

C. Harrisburg Area Community College - Mrs. Bidwell did not have anything to report.

D. Pennsylvania School Boards Association - Ms. Wills noted the next meeting is September 14th.

E. Athletic Committee - Mr. Anderson noted the next committee meeting would be in November; Inductees into the Hall of Fame for next year will be discussed this Fall; Fall sports are underway.

F. President's Report - Mrs. Summers noted this year's Hall of Fame inductees will be inducted into the Hall of Fame at the September 24th home football game. Mrs. Summers also noted the Board met in executive session prior to the regular meeting to discuss personnel matters.

## 8. Treasurer's Report

### Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Tuesday, September 7, 2021.  
As of the end of August 2021:

Total revenue balance is approximately \$33.2 million.

Total revenue in this period was \$6,567,118.59.

Year to date revenue is approximately \$210,218,455.91.

We have received 23.52% of our budgeted revenue, whereas by the end of August 2020 we had received 29.27%.

Total expenditures this period is approximately \$1.6 million.

Year to date expenditures are approximately \$2.9 million.

By the end of August 2021, we disbursed 11.81% of budgeted expenses, whereas by the end of August 2020 we disbursed 15.16%.

## 9. Approval of Bills

### Minutes

Mr. Sheffer moved, seconded by Mrs. Morris, to approve the regular monthly bills from August 1, 2021 to August 31, 2021 as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 10. New Business

### Minutes

1. Mrs. Bidwell moved, seconded by Mrs. Rice, to approve the Comprehensive Plan for the West Perry School District for the time period of July 1, 2021 to June 30, 2024.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mr. Thiemann moved, seconded by Mrs. Adams to approve New Business items 2-4. Mr. Thiemann then motioned to amend his motion and approve New Business items 2-3 and take New Business item 4 separately, Mrs. Adams seconded the motion.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mr. Thiemann moved, seconded by Mrs. Adams, to approve New Business items 2-3:

2. The Administration is requesting approval of a new position at Blain Elementary, Special Education Paraprofessional, 5 1/2 hours, no benefits, due to student service requirements.

3. The Administration is recommending approval of the 2021-2022 Transportation Bus/Van Routes.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mr. Thiemann moved, seconded by Mrs. Rice, to approve New Business item 4 Election of PSBA Officers:

4. Election of PSBA Officers:

President Elect (one-year term) –Sabrina Backer, Franklin Area School District

b. Vice President (one-year term) – Allison Mathis, North Hills School District

c. Section 7 Advisor – Justin Warren, Central Dauphin School District

d. Trustee (term ends December 31, 2024) Choose up to three candidates for a 3-year term – Richard Frerichs, William LaCoff, Nathan Mains

e. Forum Steering Committee (term ends December 31, 2023) Choose up to three incumbents for a 2-year term –Deana Lancenese-Palisades School District, Bethanne Zeigler-Shikellamy School District, Jaime Lynn Zimerofsky-Schuylkill Intermediate Unit 29

All members present voted in the affirmative. Motion carried: 9 Yes 0

## 11. Personnel Items

### 11.a. Resignations

#### Minutes

Mrs. Bidwell moved, seconded by Mrs. Adams, to approve Resignation items 1-2:

1. Employee 001012, West Perry High School, Wellness and Fitness Teacher, resignation effective October 8, 2021, or when position is filled, whichever event occurs first.

2. Employee 300802, Carroll Elementary, Learning/Emotional Support Teacher, resignation effective October 28, 2021, or when position is filled, whichever event occurs first.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.b. Leave of Absence

### Minutes

Ms. Wills moved, seconded by Mrs. Adams, to approve Leave of Absence items 1-7:

1. Employee 008132 is requesting an unpaid leave of absence from Monday, February 7, 2022 through Friday, February 11, 2022. Employee 008132 will be using personal leave from Monday, January 31, 2022 through Friday, February 4, 2022 in conjunction with this leave.
2. Employee 305529 is requesting an unpaid leave of absence Thursday, September 16, 2021 and Friday, September 17, 2021. Employee 305529 will be using personal leave from Tuesday, September 14, 2021 through Wednesday, September 15, 2021 in conjunction with this leave.
3. Employee 303747 is requesting an unpaid leave of absence from Wednesday, September 1, 2021. Employee 303747 will be using personal leave from Monday, August 30, 2021 and Tuesday, August 31, 2021 in conjunction with this leave.
4. Employee 010230 is requesting an unpaid leave of absence Friday, October 1, 2021. Employee 010230 will be using personal leave from Monday, September 27, 2021 through Thursday, September 30, 2021 in conjunction with this leave.
5. Employee 303178 is requesting an unpaid leave of absence Friday, November 19, 2021 through Tuesday, November 23, 2021. Employee 309178 will be using personal leave from Monday, November 15, 2021 through Thursday, November 18, 2021 in conjunction with this leave.
6. Employee 305219 is requesting an unpaid leave of absence Thursday, September 2, 2021 and Friday, September 3, 2021. Employee will be using personal leave from Monday, August 30, 2021 through Wednesday, September 1, 2021 in conjunction with this leave.
7. The Administration is recommending a paid leave of absence from Employee 305219 from approximately Thursday, November 23, 2021 through approximately Wednesday, December 15, 2021. Family Medical Leave of Absence benefits will run concurrently with paid leave after which time the employee will continue FMLA unpaid leave from approximately Thursday, December 16, 2021 through approximately Thursday, January 6, 2022. Employee has met all requirements for said leave.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.c. Tenure

#### Minutes

11. Mrs. Morris moved, seconded by Mrs. Adams, to approve the following teachers be awarded tenure:

- Katelyn Hanson - Blain Elementary
- Emma Harris - Blain Elementary
- Elizabeth Eisenhart - Carroll Elementary
- Molly Leader - Carroll Elementary
- Kristin Stephens - Carroll Elementary
- Courtney Fisler - New Bloomfield Elementary
- Nicole Kline - West Perry High School
- Amanda Rothrock - West Perry High School

The Board congratulated the teachers on achieving tenure and their accomplishments.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.d. Transfer

#### Minutes

1. Mrs. Bidwell moved, seconded by Mrs. Morris, to approve Employee 022230 transfer from West Perry High School, Mathematics Teacher to West Perry High School, Long-Term Special Education Teacher, effective August 17, 2021 through the remainder of the 2021-2022 school year; Salary: \$48,561.00, Bachelors, Step 1.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

### 11.e. Employment - All Pending Receipt of Required Documentation

#### Minutes

Mrs. Bidwell moved, seconded by Mrs. Morris, to approve Employment items 1-3:

1. Jordan Long, Carroll Elementary, Math Intervention Teacher, effective August 17, 2021; Salary: \$48,561.00, Bachelors Step 1. Mr. Long will be filling the vacant position of Paige Miller, due to withdrawal of position acceptance, Board agenda item a.11.1 of the August 9, 2021 agenda.

2. Melissa Weibley, Blain Elementary, Special Education Paraprofessional, 181 days, 5 1/2 hours per day, no benefits, effective August 17, 2021; Salary: \$11.25 per hour. Ms. Weibley will be filling the vacant position of Employee 304883 due to resignation, Board agenda item 11.a.3 of the August 9, 2021 agenda.

3. Alishia Hurley, Blain Elementary, Special Education Paraprofessional, 181 days, 5 1/2 hours per day, no benefits, effective September 14, 2021; Salary: \$11.25 per hour. Ms. Hurley will be filling the vacant position Board approved at the September 13, 2021 meeting, agenda item 10.2.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mr. Thiemann moved, seconded by Mr. Sheffer, to approve Employment items 4-12:

4. The Administration is recommending the following staff be approved as Department Chairpersons for the 2021-2022 school year (2021-2022 Co-Curricular Salaries, Item 11.c.14 of the June 14, 2021 Board agenda):

- Level I:
  - Lindsay Ewing – Foreign Language
  - Charles Kembring - Business, STEM
- Level I shared:
  - Lindsay Anderson - Counselors
  - April Amos – Counselors
  - Mandy Zeigler - Counselors
  - Samantha Steppe - High School Special Education
  - Megan Pipp - Middle School Special Education
  - Carol Hall - Elementary Special Education
- Level II:
  - Nathan Grippin – English
  - Harold Weaver - Social Studies
  - Jody Frey - Science
  - Jeff Sims - Fine Arts K-12
  - Jared Weibley – Mathematics

5. The Administration is recommending the following staff be approved as Building Technology Representatives for the 2021-2022 school year (2021-2022 Co-Curricular Salaries, Item 11.c.4 of the June 14, 2021 Board agenda):

- Emma Harris - Blain Elementary
- Ashley Jacobs - Carroll Elementary
- Daniel Palopoli - New Bloomfield Elementary
- Michael Eddy - West Perry Middle School
- Emily Henry - West Perry Middle School
- Bradley Dittmer - West Perry High School
- Mark Easterday - West Perry High School

6. The Administration is recommending the following staff be approved as West Perry Virtual Academy Supplementary Teachers for the 2021-2022 school year; salary will be \$30.00 per hour:

- Justin Frontz
- Erin Monn
- Nicole Wood

7. Day-to-Day Substitute Aide:

- Brittany Lowe, Effective August 23, 2021
- Madyson Baer
- Crystal Shultz

8. Day-to-Day Substitute Custodian

- Ann Bressler

9. Bus/Van Driver:

- Rachel Knaub for Lupfer Busses Inc.

10. 2021-2022 Supervising and Non-Supervising Volunteers

11. 2021-2022 Winter Coaches



12. The Administration is recommending the following coach for approval: (Title IX note: The filling of this previously Board-approved position does not imbalance gender equity.)

- Cody Ebersole - Volunteer Wrestling Coach

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 12. Education

### Minutes

1. Federal Programs Update - Dr. Snyder reported the high school History Department has been working to sign students up for the Washington D.C. field trip which is funded by Title IV dollars; this is opened up to juniors due to low interest from seniors; approximately 40-60 students have signed up and there are four buses scheduled to go. Hoping additional students will sign up to go.

Mrs. Adams moved, seconded by Ms. Wills, to approve Education items 2-3:

2. The Administration is recommending approval of the Blain Elementary Title I Schoolwide Plan.

3. The Administration is recommending approval of the Carroll Elementary Title I Schoolwide Plan.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Adams moved, seconded by Mrs. Morris, to approve Education items 4-9:

4. The West Perry High School Administration is recommending approval for one (1) FFA Advisor and nine (9) FFA members to attend the Pennsylvania Fall Leadership Conference, in Altoona, PA, on October 5, 2021.

5. The West Perry High School Administration is recommending approval for one (1) FBLA (Future Business Leaders of America) Advisor and approximately four (4) FBLA members to attend the FBLA Pennsylvania State Leadership Workshop, in Pocono Manor, PA on October 31, 2021 and November 1, 2021.

6. The Administration is recommending approval of the contract with Lindamood-Bell Learning Processes and West Perry School District from August 30, 2021 to December 17, 2021.

7. The Administration is recommending approval of the agreement between Southwood Psychiatric Hospital and West Perry School District from August 24, 2021 to June 9, 2022.

8. The Administration is recommending approval of the agreement between The Arc of Cumberland & Perry Counties and West Perry School District from October 1, 2021 until the end of the 2021-2022 school year.

9. The Administration is recommending approval of the Agreement for Title I NonPublic Programs and Services between the Capital Area Intermediate Unit (CAIU) and West Perry School District for the 2021-2022 school year.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

## 13. Policy

### Minutes

Mrs. Bidwell moved, seconded by Mrs. Adams, to approve the Second Reading of Policies 1-7:

1. Second Reading of Policy 218.1 - Weapons

2. Second Reading of Policy 218.2 - Terroristic Threats

3. Second Reading of Policy 236.1 - Threat Assessment

4. Second Reading of Policy 247 - Hazing

5. Second Reading of Policy 249 - Bullying-Cyberbullying

6. Second Reading of Policy 805 - Emergency Preparedness and Response

7. Second Reading of Policy 805.2 - School Security Personnel

A roll call vote was taken:

Mr. Fishel - Yes

Mrs. Rice - Yes

Mrs. Summers - Yes

Ms. Wills - Yes

Mr. Thiemann - Yes

Mr. Sheffer - Yes

Mrs. Bidwell - Yes

Mrs. Adams - Yes

Mrs. Morris - Yes

## 14. Fiscal

### Minutes

Mrs. Adams moved, seconded by Mrs. Bidwell, to approve Fiscal items 1-3:

1. The Administration is recommending approval of the Permanent Exoneration list for the 2021-2022 school year.
2. The Administration is recommending approval of the unused/unwanted books at West Perry High School be declared surplus.
3. The Administration is recommending approval of the unused/unwanted equipment-furniture at West Perry High School be declared surplus.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

4. The Board acknowledged and thanked the Bethesda Mission Food Bank for the donation of 1500 containers (3,065 pounds) of Firm Grip Hand Sanitizer wipes in the amount of \$5,118.55 (Informational item only, no action required).

## 15. Adjournment

### Minutes

With no further business to discuss, Mr. Thiemann moved, seconded by Mr. Sheffer, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 9:18 PM.

Respectfully submitted,

Stevie Jo Davis