

BOARD OF SCHOOL DIRECTORS

JUNE 22, 2020

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, June 22, 2020 in the West Perry High School Auditorium. President Angela Smiley called the meeting to order at 7:36 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here (Virtual)

Mr. Fishel - Here

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mrs. Summers - Here

Mr. Thiemann - Here

Mr. Wagner - Absent

Members present: 8 Member absent: 1 (Wagner)

Also present: Mr. Zula, Stevie Jo Davis, Karen Sheaffer, Joan Adams, Ryan Anderson, Chris Rahn, Amanda Dittmer-WPEA, 5 students/teachers/public.

3. Special Presentation

Minutes

1. 2020-2021 Budget Presentation - Stevie Davis thanked the budget/finance committee and all the other board members for their time and help in putting this year's budget together. Some hard decisions needed to be made and unfortunately, I think there will be more hard decisions that need to be made in the future. The total expenditures for the coming year are approximately \$42.7 million. Total revenue is approximately \$41.4 million. There was some good news this year with the State budget being passed. Although the state only approved a five month budget, public schools were funded for twelve months. We will be flat funded, meaning we will get the exact same amount we received in 1920. The elements of the funding formulas will not be updated with new information. The result of the budgeted revenues versus expenditures will result in a \$1.3 million deficit. These monies will be taken out of the unassigned fund balance which will leave a balance of approximately \$3.1 million in the unassigned fund balance. Special requests were not included in the budget. We will wait to see what happens throughout the year before we make any final decisions on those purchases. One item currently unsettled is the WPEA contract.

2. Return to Athletics Plan - Ryan Anderson reviewed the Return to Athletics Plan for West Perry School District due to the COVID-19 pandemic. He explained the recommendations for all phases for middle school and high school athletics. He noted procedures which will need to be followed by the coaches and staff. He also reviewed the classifications of sports and Extra-Curricular Activities noting which sports are high risk, moderate risk, and low risk.

Mrs. Bidwell moved, seconded by Mr. Sheffer, to approve the Return to Athletics Plan.

A roll call vote was taken:

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

Motion carried: 8 Yes 0 No

3. Eagle Scout Presentation - Mr. Rahn and Blake Nickel: Mr. Rahn noted Blake Nickel is a West Perry graduate who would like to do his Eagle Scout project at West Perry High School. Mr. Nickel explained that he would like to construct a roof over the old stage and benches located behind the high school. This would give the literature classes an area to present their class plays and speeches. Spectators for Cross Country meets would also have a place to watch. Mr. Nickel stated this project would be at no cost to the district. He is planning to hold fundraisers to help with the material costs, and he will also be asking for donations from local businesses. Mr. Thiemann moved, seconded by Mr. Fishel, to approve the Eagle Scout project by Blake Nickel. All members voted in the affirmative. Motion carried: 8 Yes 0 No

4. Recognition of Visitors

Minutes

1. West Perry Education Association - Amanda Dittmer had nothing to report.
2. West Perry Education Support Professional Association - No one present.
3. Other - None

5. New Business

Minutes

Mrs. Rice moved, seconded by Mrs. Adams to approve New Business items 1-2:

1. Establishing Tax Rate and Adoption of the 2020-2021 Budget

The recommendation is made to adopt the budget for the 2020-2021 school year that authorizes expenditures in the amount of \$42,697,751 and levies the following taxes:

Real Estate - 13.22 mills

Per Capita (511) - \$5.00

Per Capita (679) - \$5.00

Real Estate Transfer Tax - 1.0% Total (.50% West Perry and .50% Municipalities)

Earned Income Tax - 1.7% Total (1.2% West Perry and .50% Municipalities)

As part of the budget, the Board authorizes the use of \$1,318,639 from the unassigned fund balance, reducing the estimated unassigned fund balance to \$3,132,802. The Board certifies use of state budget form PDE-2028 Final General Fund Budget document.

2. The West Perry Administration is requesting approval of the 2020 Homestead and Farmstead Exclusion Resolution.

A roll call vote was taken:

Mr. Fishel - No

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

Mrs. Bidwell - Yes

Motion carried: 7 Yes 1 No (Fishel)

Mrs. Adams moved, seconded by Mrs. Bidwell to approve New Business items 3-6:

3. The Administration is recommending approval of the General Fund District Depository for 2020-2021: The Bank of Landisburg

4. The Administration is recommending approval of the following 2020-2021 salary increases:

- a. Support Staff:

- Secretarial Staff - \$.50 per hour
- Aides/Paraprofessionals - \$.50 per hour

- b. Professional Support Staff:

- Technology Support Technician I - 2.50%
- Technology Support Technician II - 2.50%
- Registered/LPN Nurse - 2.50%
- Accountant - 2.50%

5. The Administration is recommending approval of the following 2020-2021 medical insurance cost sharing premiums (premium amounts for individual, two-party, and family coverage will be distributed to each employee).

- a. Secretaries and Aides/Paraprofessionals, Medical Insurance Cost Sharing Premiums will be 6% of the premium cost
 - b. Professional Support Staff, Medical Insurance Cost Sharing Premiums will be 12% of the premium cost
6. The Administration is recommending approval of the following 2020-2021 starting and substitute salaries.
- a. Secretary - \$11.50 per hour
 - b. Aides/Paraprofessionals - \$11.00 per hour
 - c. Substitute Teacher - \$100.00 per day

All members present voted. Motion carried: 6 Yes 0 No 2 Abstain (Sheffer, Thiemann)

Mr. Thiemann moved, seconded by Mr. Sheffer, to approved New Business items 7-10:

7. The Administration is recommending approval of Barley Snyder, LLC. for legal services from July 1, 2020 through June 30, 2021. David Walker will serve as the lead education solicitor.
8. The Administration is recommending approval that Extra-curricular and Support and co-curricular salaries will be paid the percentage of the duty or season completed if the district is closed for any non-scheduled time during the 2020-2021 school year.
9. The Administration is recommending approval of the agreement with Capital Area Intermediate Unit for Cofense PhishMe discounted licensing to assist with cybersecurity training and awareness. The contract is for July 1, 2020 - June 30, 2023 at a cost of \$565.50 annually, paid from the Technology budget.
10. The Administration is recommending approval of the agreement with Capital Area Intermediate Unit for Cisco VOIP discounted licensing to assist with cybersecurity training and awareness. The contract is for July 1, 2020 - June 30, 2023 at a cost of \$565.50 annually, paid from the Technology budget.
- All members present voted in the affirmative. Motion carried: 8 Yes 0 No

6. Personnel Items

a. Resignation

Minutes

1. Mrs. Bidwell moved, seconded by Mrs. Adams, to approve Employee 302163, Blain Elementary, Elementary Principal, resignation effective when the district fills the position or no later than August 15, 2020.
- All members present voted in the affirmative. Motion carried: 8 Yes 0 No

b. Transfers

Minutes

Mrs. Rice moved, seconded by Mrs. Bidwell to approve Transfer items 1-2:

1. Employee 304140, New Bloomfield Elementary, First Grade Teacher, transfer to Carroll Elementary, Reading Teacher-Title I, effective for the 2020-2021 school year. Employee 304140 will be filling the vacant position of employee 302180 due to retirement, Board agenda item 11.a.2 of the March 9, 2020 agenda.
2. Employee 001035, Carroll Elementary, Office Aide, transfer to West Perry High School, Guidance Clerk- 190 days, effective August 24, 2020. Employee 001035 will be filling the vacant position of employee 023160 due to retirement, Board agenda item 11.a.2 of the June 8, 2020 agenda.
- All members present voted in the affirmative. Motion carried: 8 Yes 0 No

c. Employment - All Pending Receipt of Required Documentation

Minutes

Mr. Thiemann motion, seconded by Mr. Sheffer to approve Employment items 1-4:

1. Caitlin Banks, Carroll Elementary, PreK Teacher, effective for the 2020-2021 school year; Salary: \$43,125.00, Step 1 of the Bachelor's Scale (as per the WPEA contract which expires August 17, 2020). Ms. Banks will be filling the vacant position of employee 011850 due to retirement, Board agenda item 8.a.1 of the April 20, 2020 agenda.
2. Emily Reisinger, West Perry High School, High School Attendance Secretary, effective August 3, 2020; Salary: \$11.50 per hour. Mrs. Reisinger will be filling the vacant position of employee 008138 due to transfer, Board agenda item 11.c.1 of the June 8, 2020 agenda.
3. The Administration is recommending approval of five (5) transition days for the High School Guidance Clerk prior to the start date of August 24, 2020. Transition days to be used as training and provide support and services to the High School Guidance Counselors and students. Transition days will be paid at the 2020-2021 substitute secretary hourly rate.

4. 2020-2021 Support and Co-Curricular Salaries

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

7. Adjournment

Minutes

With no further business to discuss, Mrs. Adams moved, seconded by Mr. Thiemann, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

The meeting adjourned at 8:01 PM.

Respectfully submitted,

Stevie Jo Davis
Board Secretary