

BOARD OF SCHOOL DIRECTORS

JUNE 8, 2020

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors held a virtual meeting on Monday, June 8, 2020 due to COVID-19. President Angela Smiley called the meeting to order at 7:32 PM. The meeting opened with Board members and virtual members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here

Mr. Fishel - Absent

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mrs. Summers - Here

Mr. Thiemann - Absent

Mr. Wagner - Absent

Members Present: 6 Members Absent: 3 (Fishel, Thiemann, Wagner)

Others virtually present: Mr. Zula, Dr. Snyder, Stevie Davis, Karen Sheaffer, Chris Rahn, Paula Jones, Steve White, Lucas Clouse, Chris Young, Renee LeDonne, Ryan Anderson, Lenny Jumper, Stephanie States, Scott Kelley, Luke Roman-PCT, 5-10 students/teachers/public logged in virtually.

President Angela Smiley stated members of the community who would like to speak during the public comment section of the agenda should follow the procedures, which are outlined in the chat box. These procedures detail how members of the public can be unmuted in order to address the board.

Mrs. Smiley also noted the Board met virtually in executive session at 7:00 PM to discuss personnel matters.

3. Superintendent's Report

Minutes

Mr. Zula reported on the following:

1. 2019/2020 School Year
2. Parent/Caregiver Survey
3. Health and Safety Plan - PDE
4. 2020/2021 School Year

4. Special Presentations

Minutes

1. Building Principals:

Blain Elementary: Mr. Young noted Blain Elementary held a parent pick-up/drop-off on Friday, June 5, 2020 to end the year. Things went very well. About 60 students did not get their belongings. They will be able to pick those things up this week. A video message will be sent to families on Tuesday, June 9 to close out the 2019-2020 school year. A fifth grade picnic was scheduled for June 25th as long as the county is in the green phase.

Carroll Elementary: Mr. White noted Carroll Elementary conducted a few events to end the year. A Reverse Farewell Car Parade was well attended. Close to 200 cars drove through. Students and teachers both enjoyed the experience a lot; Student belonging pick-up was held from 10:00 to 4:00 on Friday; We followed up with a few pick-up hours today and we will have more hours tomorrow; We held a virtual talent and art show. The videos can be reached through our Facebook page; We are now focusing on the 2020-2021 school year; The teachers were part of a virtual PD for Google Classroom. This will be used in any learning scenario that is thrown at us next year; Our custodians have done a great job cleaning and preparing our building for next year. They are way ahead of schedule.

New Bloomfield Elementary: Mr. Clouse noted to end the school year New Bloomfield wanted to have a fun activity to replace some of the normal end of year activities we were unable to do. We had a virtual art and talent show; We conducted a personal belonging pick up last Friday; Mr. Clouse wanted to publicly thank my staff, parents, and students for the work that they did over the past nine weeks. The transition to distance learning was not easy for everyone and took a lot of patience. We all learned some new skills, and I was very appreciative of the way we all came together to provide the best learning experience we could for each student. We had 96% of our students consistently participate in the distance learning program. While everything was not perfect, I am proud of what we as a building and as a district were able to provide to our students.

West Perry Middle School: Ms. LeDonne noted MS & HS teachers were identified to lead our professional learning for Schoology. Emily Henry, Amanda Dittmer, Amanda Miller and Angela Grove we elected to participate in the Train-the-Trainer session on June 2nd. They quickly coordinated a turn-around PD for the entire MS professional staff and admin team, held on Friday, June 5th. Teachers were tasked with beginning to build course curriculum on June 8th and 9th; Another group participating in professional development in June was the MS & HS math department. These teachers participated in the Eureka Launch PD on Monday, June 8th. Middle School participants included Nicolle Binger, Kyle Ream, April Brosius, Karla Brong, Jodi Lavenberg, Megan Pipp, Barb Gray, Jeff Sanno and Greg Reisinger. Kevin Deane and Renee LeDonne also participated in the training; Approximately 200 students did not come in to retrieve personal belongings at the middle school. Ms. LeDonne will be sending an email to those families informing them that they may come in Monday-Thursday between 8AM-3PM to retrieve belongings from the office; Report cards for Q4 will be mailed no later than June 11th.

West Perry High School: Mr. Rahn noted Schoology training for all secondary staff last Friday; Eureka Math Training with secondary math teachers and learning support teachers; End of year activities: Baccalaureate – Mark Foor and Matt Wieseman; Senior Awards – Ms. Zeigler, Ms. Meili, Mrs. Zendt, Mrs. Messner; Underclassmen awards – beginning of next year; Commencement – Mr. Jumper, Maintenance, Mrs. Zeigler, Mrs. Jones, Mrs. Messner, Mrs. McMillen.

5. Recognition of Visitors

Minutes

1. West Perry Education Association - Mandy Dittmer was present virtually, but had nothing to report
2. West Perry Education Support Professional Association - No one present
3. Other - None

6. Approval of Minutes

Minutes

Mrs. Adams moved, seconded by Mrs. Summers, to approve the May 11, 2020 minutes as presented. All members present voted in the affirmative. Motion carried: 6 Yes 0 No

7. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit: Mrs. Rice reported the CAIU met May 28, 2020 virtually; the spotlight was on Messiah Teacher Interns at Hill Top Academy; Virtual Extended School Year (ESY) starts in July; Cross-team work groups will begin work on the CoE plan for the fall; School districts cancelled the Keystone exams for the spring; The CAIU has been working on a rebranding which will help staff stay consistent and professional in our communication; CAIU 2020 election ballots need to be completed and returned by Friday, June 12, 2020.

B. Cumberland-Perry Area Vocational Technical School: Mrs. Adams reported the Vo-Tech met on May 26, 2020; Vo-Tech is also trying to close out the 2019-2020 school year and trying to figure out what the 2020-2021 school year will look like; New hires have taken place for the 2020-2021 school year; Hired Vo-Tech students to work over the summer to help with the upkeep of the grounds; The awards night is hopefully rescheduled for June 30th to be recognized; Working with students who graduated with their credentials to help them with placement in their industries.

C. Harrisburg Area Community College: Mrs. Bidwell had nothing to report.

D. Pennsylvania School Boards Association: Mrs. Summers had nothing to report.

E. Athletic Committee: Mr. Anderson noted the committee would have one last meeting with the coaches to finish out the 2019-2020 school year; Going over details of what sports will look like when school begins; July 1st is the possible date to start sports again.

F. President's Report: Mrs. Smiley noted the Board met in executive session prior to the meeting to discuss personnel matters; Also noted that as a Board member and a parent of a senior, she thanked the Board and Administration for everything they did for the seniors. It was not what we all wanted for graduation, but it was done with class and well accepted by everyone.

8. Treasurer's Report

Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Monday, June 1, 2020.

As of the end of May 2020:

Total revenue balance is approximately \$6.8 million.

Total revenue in this period was \$801,970.88.

Year to date revenue is approximately \$34,346,202.57.

We have received 83.42%% of our budgeted revenue, whereas by the end of May 2019 we had received 90.72%.

Total expenditures this period is approximately \$2.8 million.

Year to date expenditures are approximately \$35.2 million

By the end of May 2020, we disbursed 85.15% of budgeted expenses, whereas by the end of May 2019 we disbursed 87.16%.

9. Approval of Bills

Minutes

Mr. Sheffer moved, seconded by Mrs. Adams, to approve the regular monthly bills from May 1, 2020 to May 31, 2020 as presented.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

10. New Business

Minutes

Mrs. Bidwell moved, seconded by Mrs. Adams, to approve New Business items 1-6:

1. The Administration is recommending approval of the contract between the West Perry School District and Early Education Center of Perry County from July 1, 2020 to June 30, 2021, for utilization of Carroll Elementary for child care services beyond the school day for children in grades K-5.
2. The Administration is recommending approval of the contract between the West Perry School District and Messiah Lutheran Church Day Care Center from July 1, 2020 to June 30, 2021, for utilization of New Bloomfield Elementary for child care services beyond the school day for children in grades K-5.
3. The Administration is recommending approval of the contract between the Family Practice Center located in Loysville and West Perry School District for the 2020-2021 school year.
4. The Administration is recommending approval of the contract with Capital Area Intermediate Unit for AgendaManager for school board agendas and minutes. This contract is for July 1, 2020 to June 30, 2023 at a cost of \$3,400.00 annually, paid from the School Board budget.
5. The Administration is recommending approval of the contract with Capital Area Intermediate Unit for Message Archiving for district emails. This contract is for July 1, 2020 to June 30, 2023 at a cost of \$2,300.00 annually, paid from the Technology budget.
6. The Administration is recommending approval of the contract with Appalachia Technologies, LLC for Network Services for a period beginning July 1, 2020 and ending June 30, 2021 in the amount of \$12,960.00 (fees will be paid from the Technology Budget).

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

11. Personnel Items

a. Resignations

Minutes

Mrs. Bidwell moved, seconded by Mrs. Summers, to approve Resignation items 1-2:

1. Employee 303631, Blain Elementary, Elementary School Counselor, resignation effective the end of the 2019-2020 school year.

2. Employee 023160, West Perry High School, Guidance Clerk – 190 days, resignation due to retirement, effective June 19, 2020.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

b. Leave of Absence

Minutes

1. Mrs. Summers moved, seconded by Mrs. Bidwell, to approve the leave of absence of Employee 304948, Carroll Elementary, Fourth Grade Teacher, is requesting a paid leave of absence from August 18, 2020 through approximately September 1, 2020, if available. Family Medical Leave (FMLA) benefits will run concurrently with paid leave, after which time the employee will continue FMLA unpaid leave from approximately September 2, 2020 through approximately October 2, 2020. Employee has met all requirements for said leave.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

c. Transfer

Minutes

1. Mrs. Summers moved, seconded by Mrs. Bidwell, to approve the transfer of Employee 008138, West Perry High School, High School Attendance Secretary, transfer to West Perry Middle School, Secretary to Middle School Principal, effective August 3, 2020. Employee 008138 will be filling the vacant position of employee 300462 due to resignation, Board agenda item 8.a.2 of the April 20, 2020 agenda.

All members present voted in the affirmative. Motion carried: 5 Yes 0 No 1 Abstain (Sheffer)

d. Tenure

Minutes

1. Mrs. Rice moved, seconded by Mrs. Bidwell, to approve Danielle Graham, Blain Elementary teacher be awarded tenure:

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

e. Employment - All Pending Receipt of Required Documentation

Minutes

Mrs. Bidwell moved, seconded by Mrs. Summers, to approve Employment items 1-2:

1. 2020 Summer Employment:

a. West Perry Middle School Guidance Counselors – Up to 10 days total

- Employee 002350 - Up to 5 days at 2019-2020 per diem rate
- Employee 004710 - Up to 5 days at 2019-2020 per diem rate

b. West Perry High School Guidance Counselors - Up to 36 days total

- Employee 001549 - Up to 12 days at 2019-2020 per diem rate
- Employee 303666 - Up to 12 days at 2019-2020 per diem rate
- Employee 015800 - Up to 12 days at 2019-2020 per diem rate

c. West Perry High School Vocational Agriculture Education - Up to 20 days total

- Employee 008132 - Up to 10 days at 80 percent of the 2019-2020 per diem rate
- Employee 300136 - Up to 10 days at 80 percent of the 2019-2020 per diem rate

d. West Perry School District Home and School Visitor - Up to 12 days total

- Employee 304018 - Up to 12 days at 2019-2020 per diem rate

2. The Administration is recommending approval of the 2020 Summer Extended School Year (ESY) Program (funds to be paid from IDEIA).

The following staff shall be paid at the per diem rate based upon individual salary step (max rate \$29 per hour):

- Employee 304824, ESY Teacher (face to face instruction)
- Employee 303720, ESY Teacher (face to face or virtual instruction)
- Employee 303976, ESY Teacher (face to face or virtual instruction)
- Employee 002500, ESY Teacher (virtual instruction)
- Employee 303810, ESY Teacher (virtual instruction)
- Employee 017255, ESY Teacher (virtual instruction)
- Employee 300772, ESY Teacher (virtual instruction)
- Employee 012059, ESY Nurse
- Employee 302732, ESY Nurse
- Employee 300144, ESY Speech and Language Clinician (face to face and virtual)

The following support staff shall be paid at the 2019-2020 hourly rate:

- Employee 005880, ESY Aide
- Employee 303968, ESY Aide
- Employee 303429, ESY Aide

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

12. Education

Minutes

1. Federal Programs Update: Dr. Snyder noted West Perry School District will receive additional CARES Act funds through the PreK Counts. No amount has been released yet; We were funding the Learn-to-Swim Program through Federal grant monies and since the New Bloomfield Pool will not be holding swim lessons this year, those funds will need to be used for different strategies.

Mr. Sheffer moved, seconded by Mrs. Summers, to approve Education items 2-4

2. The Administration is recommending approval of the agreement with Merakey Behavioral Health and West Perry School District for the 2020-2021 school year.

3. The Administration is recommending approval of the contract with Capital Area Intermediate Unit for PowerSchool Services for licensing and support of our Student Information System. The contract is for July 1, 2020 – June 30, 2023 at a cost of \$30,473.50 annually, paid from the Technology budget.

4. The Administration is recommending approval of the contract with Montgomery County Intermediate Unit for technology services for active directory student sync and state data validation suite. The contract is for July 1, 2020 – June 30, 2021 at a cost of \$5,559.38 annually, paid from the Technology budget.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

13. Fiscal

Minutes

1. Mrs. Bidwell moved, seconded by Mrs. Adams, to approve the 2019-2020 Budgetary Transfer request.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

14. Adjournment

Minutes

With no further business to discuss, Mr. Sheffer moved, seconded by Mrs. Summers, to adjourn the regular meeting. All members present voted in the affirmative. Motion carried: 6 Yes 0 No

The meeting adjourned at 8:13 PM.

Respectfully submitted,

Stevie Jo Davis
Board Secretary