

BOARD OF SCHOOL DIRECTORS

MARCH 9, 2020

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, March 9, 2020 in the West Perry High School Auditorium. President Angela Smiley called the meeting to order at 7:33 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here

Mr. Fishel - Here

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mrs. Summers - Here

Mr. Thiemann - Here

Mr. Wagner - Here

Members Present: 9 Members Absent: 0

Others present: Mr. Zula, Dr. Snyder, Stevie Davis, Karen Sheaffer, Joan Adams, Scott Kelley, Chris Rahn, Paula Jones, Ryan Anderson, Stephanie States, Elizabeth Derr, Lucas Clouse, Chris Young, Renee LeDonne, Kevin Deane, 40-45 students/teachers/public.

3. Superintendent's Report

Minutes

Mr. Zula reported on the following:

- Congratulated the entire *Back to the 80's* cast and crew members. The musical consisted of four shows and over 50 students participated. Staff, students and volunteers did an amazing job.
- Congratulated all WP wrestlers for their participation at the State Wrestling tournament. West Perry had five state qualifiers, which included Deven Jackson, Justice Hockenberry-Folk, Jonathan Lentvorsky, Tyler Wonders, and Brad Morrison. Deven Jackson placed 4th in the state at 106 pounds.
- The district is monitoring attendance by the building administration:
 - Encouragement of frequent hand-washing by staff and students.
 - District nurses are being proactive in monitoring the types of sicknesses that come through the buildings.
 - Surfaces are cleaned daily with anti-bacterial products by custodial staff.

4. Special Presentations

Minutes

1. Staff/Student Spotlight - Mr. Clouse spotlighted a student from each grade that was nominated by their teachers as being KIND to others. Each teacher wrote why they had nominated the student. Mr. Clouse also spotlighted Richelle Ritter and Penny Reisinger for all they do for the students and staff at New Bloomfield Elementary.

2. Building Presentations - Principals

Blain Elementary: Mr. Young noted civic engagements that students have been doing - 5th graders walked to the senior center and spent time with the members at the senior center; Student Council raised over \$1,700.00 for the Leukemia and Lymphoma Society during the Penny for Patients fundraiser, Jump Rope for Hearts for the American Heart Association raised almost \$1,600.00, science night will take place this Wednesday at Blain Elementary for any families who would like to attend.

West Perry High School: Mr. Rahn congratulated the high school on a great performance in *Back to the 80's*; congratulated the wrestling program for its accomplishment this season; half of the wrestling team qualified for districts and over a third qualified for states; Spring parent teacher conferences will be held on March 12, 2020.

West Perry Middle School: Ms. LeDonne noted the middle school has been monitoring attendance during the Coronavirus and it is not any higher than it has been in the last three years; Winterguard has been practicing since November and placed first in two competitions they recently participated in; Mustang Mile Club started today; middle school sports had open gym the last couple of weeks and today was the first day of practice.

5. Recognition of Visitors

Minutes

1. West Perry Education Association: Amanda Dittmer had nothing to report.
2. West Perry Education Support Professional Association: No one present.
3. Other: None

6. Approval of Minutes

Minutes

Mrs. Adams moved, seconded by Mrs. Summers, to approve the February 10, 2020 minutes as presented. All members present voted in the affirmative. Motion carried: 9 Yes 0 No

7. Board Committee Reports

Minutes

- A. Capital Area Intermediate Unit: Mrs. Rice reported the CAIU met on February 27th; Dr. Saia reported on the mid-year review; Mr. Martin, Director of Technology, reported on phishing emails; highlighted the 2019-2020 interns from Cumberland-Perry Vo-Tech; noted the school districts are mandated to do CPR training; the CAIU budget will be approved later during this meeting; slight reduction in CAIU staff due to job duty realignments.
- B. Cumberland-Perry Area Vocational Technical School: Mrs. Adams reported the Vo-Tech met on February 24th; big topic was the upcoming home and garden show; three seniors talked to the board members about their projects that were taken to the show; the buildings were sold at the end of the show; Vo-Tech has quite a few job openings available; working on the Perkins E-Grant; communication system upgrades are necessary; Vo-Tech has been awarded \$54,000.00 from a safety grant.
- C. Harrisburg Area Community College: Mrs. Bidwell had nothing to report.
- D. Pennsylvania School Boards Association: Mrs. Summers will be attending the sectional meeting next week.
- E. Athletic Committee: Mr. Anderson noted the next meeting will be in May.
- F. President's Report: Mrs. Smiley noted the Board met in executive session for personnel matters; applauded the West Perry Theatre program for an awesome musical presentation.

8. Treasurer's Report

Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Monday, March 2, 2020.

As of the end of February 2020:

Total revenue balance is approximately \$11.9 million

Total revenue in this period was \$1,988,858.85

Year to date revenue is approximately \$29,237,123.01

We have received 71.01% of our budgeted revenue, whereas by the end of February 2019 we had received 70.50%.

Total expenditures this period is approximately \$3.1 million

Year to date expenditures are approximately \$26.9 million

By the end of February, we disbursed 65.87% of budgeted expenses, whereas by the end of February 2019 we disbursed 62.73%

9. Approval of Bills

Minutes

Mr. Wagner moved, seconded by Mr. Sheffer, to approve the regular monthly bills from February 1, 2020 to February 29, 2020 as presented.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

10. New Business

Minutes

1. Mrs. Adams moved, seconded by Mr. Thiemann, to nominate Jean Rice to serve as a director of the Capital Area Intermediate Unit (CAIU) for the term July 1, 2020 through June 30, 2023.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

Mrs. Adams moved, seconded by Mr. Wagner, to approve New Business items 2-4:

2. The Administration is recommending approval of the Memorandum of Understanding (MOU) between Mount Gilead Church and West Perry School District to use this facility in the event an immediate evacuation of the Carroll Elementary campus.

3. The Administration is recommending approval of the contract with Comcast Business Communications, LLC for Ethernet Virtual Private Line Service for WAN connectivity. The contract is for July 1, 2020 – June 30, 2023 at a cost of \$5,100.00 per month, paid from the Technology Budget.

4. The Class of 2021 is requesting permission to schedule the Senior Class Trip to Virginia Beach/Williamsburg, Virginia. The Class of 2021 would leave Friday, May 21, 2021 and return Saturday, May 22, 2021. Students will be able to offset the cost of the trip by participating in fundraisers and paying their class dues.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

11. Personnel Items

a. Resignations

Minutes

Mrs. Summers moved, seconded by Mr. Thiemann, to approve Resignation items 1-5:

1. Employee 007475, West Perry High School, Art Teacher, resignation due to retirement, effective the end of the 2019-2020 school year.

2. Employee 302180, Carroll Elementary, Reading Teacher-Title I, resignation due to retirement, effective the end of the 2019-2020 school year.

3. Employee 022201, Administrative Office, Census/Tax Clerk, resignation due to retirement, effective September 1, 2020.

4. Employee 003905, New Bloomfield Elementary, Cafeteria Head Cashier, 6 hours, resignation due to retirement, effective the end of the 2019-2020 school year.

5. Employee 304239, New Bloomfield Elementary, Custodian-Evening, resignation effective February 6, 2020. The Board thanked the teachers retiring for their years of service to the district and wished them well in retirement.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

b. Leave of Absence

Minutes

Mr. Adams moved, seconded by Mr. Wagner, to approve Leave of Absence items 1-3:

1. The Administration is recommending a Family Medical Leave (FMLA) for employee 304352 from approximately April 17, 2020 through May 22, 2020. FMLA and District provided applicable leaves will run concurrent. Leave will be available upon receipt of FMLA application at which time the employee will have met all requirements for said leave.

2. The Administration is recommending a Family Medical Leave (FMLA) for employee 009560 to be taken intermittently from March 12, 2020 through March 11, 2021. This is an extension of FMLA benefits provided, item 11.b.1 of the March 11, 2019 Board agenda. Employee has exhausted 18 of the 60 days available. The employee has met all requirements for said leave.

3. Employee 303780, New Bloomfield Elementary, Pre-K Paraprofessional, is requesting an unpaid leave of absence on Thursday, May 7, 2020.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

c. Transfer

Minutes

1. Mr. Thiemann moved, seconded by Mrs. Adams, to approve the transfer of Employee 010875, Administrative Office, Receptionist/Secretary, transfer to Administrative Office, Census/Tax Clerk, effective upon release from

current position; Salary: \$16.98 per hour. Employee 010875 will be filling the vacant position of employee 022201 due to retirement, Board agenda item 11.a.3 of the March 9, 2020 agenda.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

d. Employment - All Pending Receipt of Required Documentation

Minutes

Mr. Wagner moved, seconded by Mrs. Adams, to approve Employment items 1-4:

1. Bus/Van Driver:
 - Sandra Wallace for Jerry Shreffler
2. The Administration is recommending approval of the 2019-2020 Supervising and Non-Supervising Volunteer list.
3. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)
 - Jennifer Fry, Volunteer Track Coach
4. The Administration is recommending approval of the 2019-2020 Event Staff:
 - Michael Adams

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

12. Education

Minutes

1. Federal Programs Update - Dr. Snyder had no update.
2. Mrs. Adams moved, seconded by Mr. Wagner, to approve the 2020-2021 Ag. Local Advisory Committee (LAC) and Occupational Advisory Committee (OAC) members.

Committee Member	Career
Hunter Stambaugh	County Executive Director for FSA
Dylan Matter	Forestry
Kristie Smith	Perry Conservation District
Donny Bartch	Dairy Farmer
Steve Innerst	Dairy Farmer
Patti McLaughlin	Chief Credit Officer
Becky Reisinger	Insurance Agent
Will Brownback	Vegetable Producer
Matt Killian	Feed Mill Owner/Operator
Fred Neely	Farmer/Retired Biology Teacher
Amanda Kresge	Veterinarian
Dennie Weller	Dairy/Crop Farmer
Ex-Officio Members	
Shawna Weller	FFA Alumni President
Renee LeDonne	Middle School Principal
David Zula	Superintendent
Chris Rahn	High School Principal
Charles Thiemann	School Board Director

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

13. Policy

Minutes

Mr. Thiemann moved, seconded by Mrs. Summers, to approve the Second Reading of Policies 1-6:

1. Second Reading of Policy 008 - Organizational Chart
2. Second Reading of Policy 201 - Admission of Students
3. Second Reading of Policy 204 – Attendance
4. Second Reading of Policy 208 - Withdrawal from School
5. Second Reading of Policy 220 - Expression/Distribution and Posting of Materials
6. Second Reading of Policy 913 - Nonschool Organizations/Groups/Individuals

A roll call vote was taken:

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mr. Wagner - Yes

Mrs. Adams - Yes

Motion carried: 9 Yes 0 No

14. Fiscal

Minutes

1. Mrs. Rice moved, seconded by Mr. Wagner, to approve the Capital Area Intermediate Unit (CAIU) General Operating Budget for the 2020-2021 fiscal year.

A roll call vote was taken:

Mr. Fishel - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mr. Wagner - Yes

Mrs. Adams - Yes

Mrs. Bidwell - Yes

Motion carried: 9 Yes 0 No

2. Mrs. Adams moved, seconded by Mr. Thiemann, to approve unused/unwanted equipment-furniture at West Perry Middle School be declared surplus.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

15. Adjournment

Minutes

With no further business to discuss, Mrs. Adams moved, seconded by Mr. Wagner, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 9 Yes 0 No

The meeting adjourned at 8:10 PM.

Respectfully submitted,

Stevie Jo Davis
Board Secretary