

# BOARD OF SCHOOL DIRECTORS

## FEBRUARY 10, 2020

### APPROVED MINUTES



#### 1. Pledge of Allegiance

##### Minutes

The West Perry School District Board of School Directors met on Monday, February 10, 2020 in the West Perry High School Auditorium. President Angela Smiley called the meeting to order at 7:30 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

#### 2. Roll Call

##### Minutes

Mrs. Adams - Here

Mrs. Bidwell - Absent

Mr. Fishel - Absent

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mrs. Summers - Here

Mr. Thiemann - Absent

Mr. Wagner - Here

Members Present: 6 Members Absent: 3 (Bidwell, Fishel, Thiemann)

Others present: Mr. Zula, Dr. Snyder, Stevie Jo Davis, Karen Sheaffer, Lenny Jumper, Steve White, Chris Young, Lucas Clouse, Chris Rahn, Paula Jones, Renee LeDonne, Kevin Deane, Amanda Dittmer-WPEA, Luke Roman-PCT, 40-45 students/teachers/public.

#### 3. Superintendent's Report

##### Minutes

Mr. Zula reported on the following:

- **Perry County Health Consortium - CONTACT to CARE**

- **Proposed State Budget**

The Governor has proposed the following:

- \$114.663 million increase in the Basic Education Subsidy (includes BOTH the \$100 million subsidy increase AND the \$14.633 million Social Security reimbursement)
- \$25 million increase in the Special Education Subsidy
- \$0 increase for CTE Subsidy; remains at \$99 million
- \$0 increase in the Accountability Block Grant; remains at \$268 million
- \$1.937 million increase for Social Security reimbursements for I.U.'s, CTE's, etc.
- \$25 million increase for Pre-K Counts
- \$5 million increase for Head Start
- \$280 million in savings to school districts if the Governor's charter school legislation is enacted

The total package is estimated to be approximately a \$435 million increase for public education, excluding the Social Security reimbursements.

- **Donations**

New Bloomfield PTO:

Book Vending Machine

Playground Equipment

West Perry Theatrical Association:

Stage extensions to the West Perry High School drama, chorus, and band programs

Kevin G. Zakis:

Donation of batter mats and drag mats to the West Perry Softball and Baseball teams

## 4. Special Presentations

### Minutes

1. Staff/Student Spotlight - Mr. Young spotlighted students Zoey Nerys, Kylee Welsh, Olivia Kitner, and Brieyona Wilbourn, who wrote a song title "Self Control". Blain Elementary has a Positive Behavior plan this year that focuses on a different character trait each month. Self control was the character trait for the month of January. The girls performed their song in front of the student body at Blain Elementary and Mr. Young thought it would be nice for the girls to perform their song for the Board.

Mr. Young also spotlighted Marcie Swartz and Jennifer Dillman, Life Skills Teachers at Blain Elementary. He noted the Life Skills class moved from New Bloomfield Elementary to Blain Elementary with the start of the 2019-2020 school year. The staff and students have been a positive addition to Blain Elementary and the transition has gone very well. Mr. Young thanked both teachers for all the effort they have contributed in making the transition very easy.

2. Building Presentations - Principals

Carroll Elementary: Mr. White noted parent teacher conferences were held last week; movie/literacy night took place with around 150-250 people attending.

New Bloomfield Elementary: Mr. Clouse thanked the PTO for their hard work and donations to New Bloomfield; a family dance was held last Friday night and was very well attended.

Middle School: Ms. LeDonne recognized the teachers who run after school programs:

- Ryan's Case for Smiles - Hosted by Elizabeth Butler year-round on Tuesday and Thursday
- Mustang Miler Club 2.0 - Hosted by Karen Magee and Ellen Mingle will begin March 2nd on Monday & Wednesday through May
- After-School Tutoring - Supported by Robert Sheaffer, Karla Brong, Amanda Dittmer, Nicolle Binger, Carmen Lusk, and Brittany Shull on Tuesday and Thursday

High School: Mr. Rahn noted the high school musical will be presented on March 5th, 6th, and 7th; shared a presentation on what the statewide high school graduation requirements may look like centered around the Keystone Exams; these requirements will start with the class of 2023.

## 5. Recognition of Visitors

### Minutes

1. West Perry Education Association - Amanda Dittmer had nothing to report.
2. West Perry Education Support Professional Association - No one present.
3. Other - None

## 6. Approval of Minutes

### Minutes

Mrs. Rice moved, seconded by Mrs. Adams, to approve the January 13, 2020 Board minutes as presented. All members present voted in the affirmative. Motion carried: 6 Yes 0 No

## 7. Board Committee Reports

### Minutes

A. Capital Area Intermediate Unit - Mrs. Rice noted the CAIU met on January 23rd; Board spotlight was on the general operating budget; no increase in the indirect cost rate or the district's contribution; major changes to expense; looking into technology improvements; the CAIU has partnered with the United Way of the Capital Region and the community to launch a school readiness pilot project to move the needle on education disparities in our region; technology department is in the early stages of looking for a new provider for the CAIU phone system; monthly business managers meeting was held January 22nd; new prescription drug care plan.

B. Cumberland-Perry Area Vocational Technical School - Mrs. Adams noted the Vo-Tech met on January 27th; result from the NOCTI exams showed 90% of the students scored advanced; there will be a new sign along Route 114 for the Vo-Tech school; planning for 11 summer camps for middle school students; working on the

needs assessment to qualify for grant funds; the school (property) will need to start paying a storm management

water fee in March; planning for some expansion and renovation in the future.

C. Harrisburg Area Community College - Mrs. Bidwell was not present.

D. Pennsylvania School Boards Association - Mrs. Summers had nothing to report.

E. Athletic Committee - Mr. Anderson was not present.

F. President's Report - Mrs. Smiley reported the Board met in executive session prior to tonight's meeting to discuss personal matters.

## 8. Treasurer's Report

### Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Tuesday, February 4, 2020.

As of the end of January, 2020:

Total revenue balance is approximately \$13.9 million

Total revenue in this period was \$2,143,834.62.

Year to date revenue is approximately \$27,248,264.16

We have received 66.18% of our budgeted revenue, whereas by the end of January 2019 we had received 65.66%.

Total expenditures this period is approximately \$2.9 million.

Year to date expenditures are approximately \$23.8 million.

By the end of January 2020, we disbursed 59.00% of budgeted expenses, whereas by the end of January 2019 we disbursed 56.13%

## 9. Approval of Bills

### Minutes

Mr. Wagner moved, seconded by Mrs. Adams, to approve the regular monthly bills from January 1, 2020 to January 31, 2020.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

## 10. New Business

### Minutes

Mrs. Adams moved, seconded by Mrs. Summers, to approve New Business items 1-4:

1. The Administration is recommending approval of the 2020-2021 District Academic Calendar.

2. The Administration is recommending approval of the agreement between West Perry School District and the Capital Area Intermediate Unit (CAIU) to provide Financial/Human Resources Software, Support, and services for the 2019-2020, 2020-2021, and 2021-2022 school years.

3. The Administration is recommending approval of the Business Associate Addendum Agreement between Sadler Health Center and West Perry School District to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the 2009 Health Information Technology for Economic and Clinical Health Act (HITECH).

4. Robert Boden, West Perry School District, Football Coach, is requesting approval for the West Perry Football Team to attend an NFL Football Game in East Rutherford, New Jersey on Saturday, April 4, 2020. No district funds will be used for this trip.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

## 11. Personnel Items

### a. Resignation

#### Minutes

1. Mrs. Adams moved, seconded by Mrs. Summers, to approve the resignation of Employee 303780, New Bloomfield Elementary, Pre-K Paraprofessional, effective the end of the 2019-2020 school year. All members present voted in the affirmative. Motion carried: 6 Yes 0 No

#### **b. Leave of Absence**

##### **Minutes**

1. Mr. Sheffer moved, seconded by Mrs. Adams, to approve a Family Medical Leave for Employee 304590 to be taken intermittently from February 11, 2020 through February 10, 2021. The employee has met all requirements for said leave.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

#### **c. Transfer**

##### **Minutes**

1. Mrs. Summers moved, seconded by Mrs. Adams, to approve the transfer of employee 020430, New Bloomfield Elementary, Casual Food Service Worker - 3 hours, transfer to West Perry Middle School, Casual Food Service Worker - 3 hours, effective February 11, 2020. The transfer of Employee 020430 is due to realignment. No increase of positions will be incurred.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

#### **d. Employment - All Pending Receipt of Required Documentation**

##### **Minutes**

Mr. Wagner moved, seconded by Mrs. Summers, to approve Employment items 1-5:

1. Daniel Selfert, Blain Elementary, Custodian-Evening, effective February 11, 2020; Salary: \$10.00 per hour. Mr. Selfert will be filling the vacant position of employee 013300 due to retirement, Board agenda item 11.a.2 of the October 14, 2019 agenda.

2. Day-to-Day Substitute Custodian:

- Galen Brown

3. Bus/Van Drivers:

- Carl Stabley, for Dum's Bus Service
- Jennifer Miller, for Dum's Bus Service
- Savannah Klunder, for Dum's Bus Service
- Samantha Matthews, for Dum's Bus Service

4. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity).

- Cameron Boisvert, 8th Grade Volleyball Coach; Stipend: \$1,489.35. Mr. Boisvert will be replacing Jen Zerance who resigned.
- Jen Zerance, 7th Grade Volleyball Co-Assistant Coach; Stipend: 606.30. Ms. Zerance will be coaching with Mr. Brubaker as Co-Assistant Coaches.
- Andrew Brubaker, 7th Grade Volleyball Co-Assistant Coach; Stipend: \$606.30. Mr. Brubaker will be coaching with Ms. Zerance as Co-Assistant Coaches.
- Julie Shelley, Volunteer Track Coach
- Mike Ritter, volunteer Softball Coach

5. The Administration is recommending approval of the 2019-2020 Supervising and Non-Supervising volunteer list.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

## **12. Education**

##### **Minutes**

1. Federal Programs Update: Dr. Snyder received a preliminary list for the district's Title I allocation and it is showing a \$35,000 decrease in funding.

Mrs. Adams moved, seconded by Mrs. Summers, to approve Education items 2-5:

2. The Administration is recommending approval of the 2019-2020 West Perry School District contract to

provide Special Education Services to Perry County School Districts.

3. The Administration is recommending approval of the contract between West Perry School District and TherAbilities, Inc. for the 2020-2021 school year not to exceed \$104,375.00.

4. The Administration is recommending approval of the contract between West Perry School District and Yellow Breeches Education Center, Inc., to provide educational services for the 2020-2021 school year in the amount of \$260,008.00.

5. The Administration is recommending the purchasing following textbooks for the 2019-2020 school year:

- *Modern Livestock & Poultry Production*, 9th Edition, Flanders & Gillespie (2106), Cengage Learning. Course: Small Animal Management
- *Biology: The Unity and Diversity of Life*, 15th Edition: Starr (2019), Cengage Learning. Course: AP Biology
- *Introduction to Business*, McGraw Hill (2016). Course: Introduction to Business and Marketing
- *Business and Personal Law*, McGraw Hill (2016). Course: Law and Ethics
- *Modern Chemistry*, Houghton Mifflin Harcourt (2017). Course: Chemistry

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

### 13. Policy

#### Minutes

Mrs. Adams moved, seconded by Mr. Wagner, to approve the Second Reading of Policies 1-4:

1. Second Reading of Policy 810 – Transportation
2. Second Reading of Policy 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
3. Second Reading of Policy 810.2 - Transportation - Video/Audio Recording
4. Second Reading of Policy 810.3 - School Vehicle Drivers

A roll call vote was taken:

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Wagner - Yes

Mrs. Adams - Yes

Motion carried: 6 Yes 0 No

Mr. Sheffer moved, seconded by Mrs. Adams, to approve the First Reading of Policies 5-10:

5. First Reading of Policy 008 - Organizational Chart
6. First Reading of Policy 201 - Admission of Students
7. First Reading of Policy 204 - Attendance
8. First Reading of Policy 208 - Withdrawal from School
9. First Reading of Policy 220 - Expression/Distribution and Posting of Materials
10. First Reading of Policy 913 - Nonschool Organizations/Groups/Individuals

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

### 14. Fiscal

#### Minutes

1. Mrs. Adams moved, seconded by Mr. Sheffer, to approve the following lunch prices for the 2020-2021 school year:

- Elementary Lunch - \$.10 increase from \$2.50 to \$2.60
- Secondary Lunch - \$.10 increase from \$2.85 to \$2.95 and all tiered lunch prices increase by \$.10

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

Fiscal Items 2-4:

The Board acknowledged and thanked the New Bloomfield PTO, West Perry Theatrical Boosters Association, Inc, and Kevin Zakis for their donations to New Bloomfield Elementary, West Perry High School drama, chorus, and band programs, and to the West Perry Softball and Baseball teams. Informational item only, no action required.

2. New Bloomfield PTO:

- Book Vending Machine - Cost \$3,870.00
- Merry Go Cycle (playground equipment upgrade) - Cost \$1,300.00
- Green Moving Tunnels (playground equipment upgrade) - Cost \$1,129.00

3. West Perry Theatrical Boosters Association, Inc.

- Wenger StageTek stage extensions - Cost \$3,490.00

4. Kevin Zakis:

- Batter mats and drag mats to the West Perry Softball and Baseball teams - \$3,058.10

## 15. Adjournment

### Minutes

With no further business to discuss, Mr. Wagner moved, seconded by Mrs. Adams, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 6 Yes 0 No

The meeting adjourned at 8:08 PM.

Respectfully submitted,

Stevie Jo Davis  
Board Secretary