

# BOARD OF SCHOOL DIRECTORS

## JANUARY 13, 2020

### APPROVED MINUTES

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#### 1. Pledge of Allegiance

##### Minutes

The West Perry School District Board of School Directors met on Monday, January 13, 2020 in the West Perry High School Auditorium. President Angela Smiley called the meeting to order at 7:34 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

#### 2. Roll Call

##### Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here

Mr. Fishel - Absent

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mrs. Summers - Here

Mr. Thiemann - Here

Mr. Wagner - Here

Members present: 8 Members Absent: 1 (Fishel)

Others present: Mr. Zula, Dr. Snyder, Stevie Davis, Karen Sheaffer, Lenny Jumper, Ryan Anderson, Steve White, Chris Young, Lucas Clouse, Stephanie States, Kevin Deane, Luke Roman- PCT, Elizabeth Derr, Paula Jones, Chris Rahn, Amanda Dittmer-WPEA, 20-25 students/teachers/public.

#### 3. Superintendent's Report

##### Minutes

Mr. Zula reported on the following:

1. County Chorus - 44 Middle and High School students participated in the Perry County Chorus Festival on Saturday. Mr. Zula commended the students for an outstanding performance.

2. Threat Assessment - Pennsylvania State Police has offered to complete a threat assessment on three of our facilities. The assessment will be completed on April 14-16th. This assessment will be utilized in the future for obtaining grants in the next school year.

3. CPAVTS Budget - Additional classroom space that will expand the Health occupations program from 100 to 150 students. It will also allow the program to expand from two to three teachers. This program will be relocated into the cafeteria. The budget also contains funds for an additional school counselor that will handle transitions of students between home schools and CPAVTS.

The high school winter concert will be held Tuesday, January 14, 2020.

#### 4. Special Presentations

##### Minutes

1. Recognition of School Board Directors - Mr. Zula: Mr. Zula thanked each Board member for their time and willingness to serve West Perry as a School Board member. He also presented each Board member with a certificate of appreciation.

2. Staff/Student Spotlight - Mr. White spotlighted Carroll Elementary Student Council advisors, Jillian Dobbs, David Morning, and Kristin Stephens. Also spotlighted were Student Council members Riley Fisk, Kelsey Keller, Autumn Klinger, Evelyn Lowe, and William Thiemann. The advisors restarted Student Council this year and Mr. White recognized the hard work and effort they have put into getting the council up and running again. Each student council member gave a brief description of their role in

student council and the many projects they are working on.

### 3. Building Presentations - Principals

Elementary Principals: The Elementary Principals noted all elementary buildings are running smoothly.

High School: Mr. Rahn and Mr. Anderson attended the Capital Area Chapter of the PIAA Football Officials annual banquet on Saturday night. The West Perry football team was the recipient of the 50th Annual Joseph F. Bruno Jr. Sportsmanship award, which is voted on by the Capital Area Chapter of PIAA Football Officials. This is the 4th year in a row West Perry has won this award.

Middle School: Mr. Deane noted the middle school has added two additional resources to our toolkit in support of the additional math minutes at all grade levels. Study Island will be utilized to reinforce learned math concepts. This e-program supports grade-level math standards in a fun and engaging way. A second resource supports math literacy and builds math connection to high-interest topics for student enhancing problem-solving skills and integrating nonfiction literacy.

## 5. Recognition of Visitors

### Minutes

1. West Perry Education Association - Amanda Dittmer had nothing to report.
2. West Perry Education Support Professional Association - No one present.
3. Other - None

## 6. Approval of Minutes

### Minutes

Mrs. Adams moved, seconded by Mrs. Summers, to approve the December 2, 2019 and December 9, 2019 Board minutes as presented.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

## 7. Board Committee Reports

### Minutes

A. Capital Area Intermediate Unit - Mrs. Rice reported the CAIU met on December 19th; light agenda due to the holidays; normal business items were discussed; fiscal matters and audit for CAIU were discussed.

B. Cumberland-Perry Area Vocational Technical School - Mrs. Adams reported the Vo-Tech met on January 6th; the 2020-2021 budget has an increase for West Perry SD; the budget is on tonight's agenda for approval; West Perry Vo-Tech students participated in the farm show.

C. Harrisburg Area Community College - Mrs. Bidwell reported she has reached out to HACC with no success.

D. Pennsylvania School Boards Association - Mrs. Summers reminded Board members to complete their mandatory training.

E. Athletic Committee - Mr. Anderson had nothing to report.

F. President's Report - Mrs. Smiley reported the Board met in executive session prior to the regular meeting to discuss personnel issues.

## 8. Treasurer's Report

### Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Monday, January 6, 2020.

As of the end of December 2019:

Total revenue balance is approximately \$16.1 million

Total revenue in this period was \$2,785,283.82.

Year to date revenue is approximately \$25,104,384.16

We have received 60.97% of our budgeted revenue, whereas by the end of December 2018 we had received 62.89%.

Total expenditures this period is approximately \$3.5 million.

Year to date expenditures are approximately \$20.9 million.

By the end of December, we disbursed 52.51% of budgeted expenses, whereas by the end of December 2018 we disbursed 51.57%.

## 9. Approval of Bills

### Minutes

Mr. Wagner moved, seconded by Mr. Sheffer, to approve the regular monthly bills from December 1, 2019 to December 31, 2019.

All members present voted in the affirmative. Motive carried: 8 Yes 0 No

## 10. New Business

### Minutes

Mr. Thiemann moved, seconded by Mrs. Adams, to approve New Business items 1-4:

1. The Administration is recommending the approval of the revised 2019-2020 District Academic Calendar.

2. The Administration is recommending approval of the agreement with Scenario Learning, LLC, d/b/a Vector Solutions, for SafeSchools Training modules. Funds to be paid with Title IV funds.

3. Lindsey Ewing, West Perry High School, Spanish Teacher, and Kendall Pankake, West Perry High School, Spanish Teacher, are requesting approval for the Spanish Travel Club trip to Washington, D.C. on Friday, April 17, 2020 to visit the National Gallery of Art and Native American Museum. No district funds will be used for this trip.

4. Matthew Wieseman, West Perry High School, Band/Choral Director, and Nicole Wood, West Perry High School, Winterguard Director, are requesting approval for the West Perry High School Winterguard and Jazz Ensemble to participate in the 2020 Tournament Indoor Association Atlantic Coast Championships in Wildwood, New Jersey from April 30, 2020 to May 3, 2020. No district funds will be used for this trip.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

## 11. Personnel Items

### a. Leave of Absence

#### Minutes

Mrs. Adams moved, seconded by Mrs. Bidwell, to approve Leave of Absence items 1-2:

1. Employee 303690, West Perry High School, Foreign Language Teacher, is requesting an unpaid leave of absence for Thursday, April 23, 2020 and Friday, April 24, 2020.

2. Employee 023160, West Perry High School, Guidance Secretary, is requesting an unpaid leave of absence on Tuesday, April 28, 2020.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

### b. Transfer

#### Minutes

1. Mr. Thiemann moved, seconded by Mrs. Bidwell, to approve the transfer of Employee 302678, West Perry Administrative Office, Technology Facilitator, transfer to West Perry Administrative Office, Technology Director, effective January 14, 2020, Salary: \$75,000.00 (prorated at \$306.12 per day for the 2019-2020 school year). Employee 302678 will be filling the Board approved position at the November 11, 2019 Board meeting, New Business, item 10.3.

All members present voted: 7 Yes 0 No 1 Abstain (Adams)

2. Mrs. Summers moved, seconded by Mrs. Adams, to approve the transfer of employee 304182, New Bloomfield Elementary, Special Education Paraprofessional, transfer to Carroll Elementary, Special Education Paraprofessional, effective December 18, 2019. Employee 304182 transfer is due to

realignment of program responsibilities. No increase of positions will be incurred.  
All members present voted in the affirmative. Motion carried: 8 Yes 0 No

### c. Employment - All Pending Receipt of Required Documentation

#### Minutes

Mr. Sheffer moved, seconded by Mrs. Adams, to approve Employment items 1-5:

1. 2019-2020 West Perry High School Club Advisors (2019-2020 Co-Curricular Salaries, Item 11.e.8 of the June 10, 2019 Board agenda):

Advisor	Position
Gretchen Barrick	Class of 2023 Advisor

2. Day-to-Day Substitute Teacher's Aide:

- Dawn Mitten

3. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity.)

Josh Wilson, JV Baseball Coach; Stipend: \$1,685.30. Mr. Wilson will be replacing Ryan Russell due to resignation.

- Robert Darden, JV Assistant Baseball Coach; Stipend: \$1,336.30. Mr. Darden will be replacing Josh Wilson due to change in coaching position.
- Tom Smeigh, 8th Grade Girls' Soccer Coach; Stipend: \$1,199.35. Mr. Smeigh will be replacing Shane Shreffler due to change in coaching position.
- Shane Shreffler, 7th Grade Girls' Soccer Coach; Stipend: \$2,112.60. Mr. Shreffler will be replacing Lauren Strumsky due to resignation.
- Lauren Strumsky, Volunteer Middle School Girls' Soccer Coach.

4. The Administration is recommending approval of the 2019-2020 Event Staff:

- Rick Reisinger

5. The Administration is recommending approval of the 2019-2020 Supervising and Non-Supervising Volunteer list.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

## 12. Education

#### Minutes

1. Federal Programs Update: Dr. Snyder had no updates to report.

## 13. Policy

#### Minutes

Mr. Sheffer moved, seconded by Mrs. Bidwell, to approve the First Reading of Policy items 1-4:

1. First Reading of Policy 810 - Transportation
2. First Reading of Policy 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
3. First Reading of Policy 810.2 - Transportation - Video/Audio Recording
4. First Reading of Policy 810.3 - School Vehicle Drivers

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

## 14. Fiscal

#### Minutes

1. District Student Activity Funds Report as of December 31, 2019 (informational item only)

2. Mrs. Adams moved, seconded by Mrs. Summers, to approve the adoption of the 2020-2021 Preliminary Budget.

A roll call vote was taken:

Mrs. Adams - Yes

Mrs. Bidwell - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mr. Wagner - Yes

All members present voted: 8 Yes 0 No

3. Mrs. Bidwell moved, seconded by Mr. Thiemann, to approve the 2018-2019 Budgetary Transfer Request.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

4. Mrs. Adams moved, seconded by Mrs. Rice, to approve the 2020-2021 Cumberland-Perry Area Vocational Technical School General Fund Budget.

A roll call vote was taken:

Mrs. Bidwell - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mr. Wagner - Yes

Mrs. Adams - Yes

All members present voted: 8 Yes 0 No

5. Mrs. Bidwell moved, seconded by Mr. Sheffer, to approve unused/unwanted equipment-furniture no longer used at Carroll Elementary be declared surplus.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

## 15. Adjournment

### Minutes

With no further business to discuss, Mrs. Adams moved, seconded by Mr. Thiemann, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

The meeting adjourned at 8:03 PM.

Respectfully submitted,

Stevie Jo. Davis

Board Secretary