

BOARD OF SCHOOL DIRECTORS

DECEMBER 9, 2019

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, December 9, 2019 in the West Perry High School Auditorium. President Angela Smiley called the meeting to order at 7:32 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Here

Mrs. Bidwell - Here

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mrs. Summers - Here

Mr. Thiemann - Here

Mr. Wagner - Absent

Members present: 7 Members Absent: 1 (Wagner)

1. Mrs. Smiley administered the Oath of Office to Mr. George R. Fishel. Mr. Fishel took his seat with the Board members. There are now eight Board members present.

Others present: Mr. Zula, Dr. Snyder, Stevie Jo Davis, Karen Sheaffer, Lenny Jumper, Chris Rahn, Paula Jones, Ryan Anderson, Lucas Clouse, Steve White, Stephanie States, Renee LeDonne, Chris Young, Elizabeth Derr, Kevin Deane, Scott Kelley, Amanda Dittmer-WPEA, Deb Kelly-Greenawalt & Company P.C., students/teachers/public 15-20.

3. Superintendent's Report

Minutes

Mr. Zula reported on the following:

1. PARSS (Pennsylvania Association of Rural Small Schools) Executive Board Meeting:

- Charter Education - Work with PDE to develop guidelines to help influence legislature in developing guidelines that will reform charter education. A few issues that are being worked on involve funding, transparency, and increasing local control.
- Funding - Working with the governor to develop fair funding practices for rural school districts in PA.

2. Blain School Zone:

- Contacted Borough of Blain to start the discussion of the installation of a flashing school zone light. The district has similar lights in front of the other buildings except New Bloomfield. The school zone light for New Bloomfield Elementary was purchased by the Borough of Bloomfield. It will be installed in the upcoming fiscal year.
- The district will be installing School Zone signs in front of Blain Elementary until a solution can be made for a flashing light.

3. Pennsylvania Department of Education's SAS Institute: Bridging the Skills Gap...A Pathway to Employability:

- Establishing a Meaningful Relationship between Schools and Businesses in a Rural Setting
 - Proud to observe one of our own, Mandy Zeigler, and counselors from the other three Perry County School Districts present at the SAS Conference on Monday, December 9th.
 - The four counselors presented on how they work together to capitalize on the unique benefits of living and serving in a rural community and creating meaningful partnerships within the community. These benefits of working with businesses and community members open many opportunities for students to gain valuable experiences while in high school.

4. Trauma Informed Training:

- Bill Zee of Barley Snyder will present to the West Perry School Board on April 20th at 6pm. This will fulfill the one hour training required by Act 18 of 2019.

4. Special Presentations

Minutes

1. Deb Kelly - Greenawalt & Company, P.C.

- Presentation of 2018-2019 audit
- Approval of 2018-2019 audit

Mrs. Smiley introduced Mrs. Deb Kelly, from Greenawalt & Co., P.C. to present the 2018-2019 district audit. Mrs. Kelly briefly reviewed the packet of materials that encompassed the audit package. Mrs. Kelly noted the district did not have any findings, which required action by the School Board.

Mrs. Adams moved, seconded by Mrs. Summers, to approve the 2018-2019 audit as presented by Mrs. Kelly. All members present voted in the affirmative. Motion carried: 8 Yes 0 No

2. Staff/Student Spotlight - Mr. Anderson spotlighted the 2019 PIAA 4A State Champion Softball Team and coaches. He also spotlighted Mr. and Mrs. Jerry Shreffler for their many years of service to the district.

3. Building Presentations - Principals

High School: Mr. Rahn shared with the Board the value to date, that the high school has experienced as a result of reinstating the librarian position. To date this school year, the librarian has had the opportunity to work with 53 classes so far; beginning December 16th high school students will be able to "shop" for Christmas gifts for their families; last year we were able to help 40 students shop for presents.

Middle School: Ms. LeDonne shared 36 students in grades 6-8 are participating in the After-School tutoring program offered on Tuesday and Thursday afternoons until 4:30 PM; Overall attendance for the program is at 76%; the goal is to increase attendance to 80% by the conclusion of the second quarter; 6-8 grade teachers have committed to increasing minutes spent engaged in math beyond the daily instructional period.

Blain Elementary: Mr. Young shared Goodies for Grandparents went very well; Blain PTO and Blain Library are hosting a gingerbread house and meet Santa Friday, December 13th in the Blain gym; Winter concert is Monday, December 16th; the PTO will be holding a STEM night in March.

New Bloomfield Elementary: Mr. Clouse shared a short video of the new Book vending machine at New Bloomfield Elementary; Chorus Concert for 4th & 5th Grades is Thursday, December 12th.

Carroll Elementary: Mr. White shared the Winter concert is Monday, December 16th at the high school; a lot of volunteer work to help students and families at this time of the year is taking place; student council advisors are holding fundraising activities.

5. Recognition of Visitors

Minutes

Mrs. Smiley noted we are now entering into a time of public comment for agenda and non-agenda items. In respect for everyone's time, all public comment will be three minutes. Members of the audience wishing to address the Board will need to fill out a green card, available at the auditorium entrance. Mrs. Davis, the Board Secretary, will announce "time".

1. West Perry Education Association: Amanda Dittmer had nothing to report

2. West Perry Education Support Professional Association: No one present

3. Other: Whitney Patno - Bullying: Addressed the Board concerning bullying which is occurring on the school buses within the district. Also passed around a packet of information for the Board members to look at and review.

6. Approval of Minutes

Minutes

Mr. Thiemann moved, seconded by Mr. Sheffer, to approve the minutes of the November 11, 2019 Board meeting as presented.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

7. Board Committee Reports

Minutes

- A. Capital Area Intermediate Unit: Mrs. Rice reported the CAIU met on November 21st; Board spotlight was the Superintendent's Fall Leadership Conference held in Montgomery, AL; held the first annual AgendaManager's User Conference on November 7th; Business office has been focusing on the audit.
- B. Cumberland-Perry Area Vocational Technical School: Mrs. Adams reported the Vo-Tech met for reorganization this morning, December 9th; very short meeting.
- C. Harrisburg Area Community College: Mrs. Bidwell noted she has not received any information from HACC since being appointed to the committee.
- D. Pennsylvania School Boards Association: Mrs. Summers noted she has not received any information from PSBA since being appointed to the committee.
- E. Athletic Committee: No athletic report was given.
- F. President's Report: Mrs. Smiley reported the Board met in executive session prior to the start of the regular meeting.

8. Treasurer's Report

Minutes

Mrs. Adams received and reviewed the reports from Mrs. Davis on Monday, December 9, 2019.
As of the end of November 2019:
Total revenue balance is approximately \$18.9 million
Total revenue in this period was \$1,347,239.15.
Year to date revenue is approximately \$22,319,100.34
We have received 54.21% of our budgeted revenue, whereas by the end of November, 2018 we had received 53.07%.

Total expenditures this period is approximately \$6.3 million
Year to date expenditures are approximately \$17.5 million
By the end of November, we disbursed 44.69% of budgeted expenses, whereas by the end of November, 2018 we disbursed 44.85%.

9. Approval of Bills

Minutes

Mrs. Adams moved, seconded by Mrs. Bidwell, to approve the regular monthly bills from November 1, 2019 to November 30, 2019.
All members present voted in the affirmative. Motion carried: 8 Yes 0 No

10. New Business

Minutes

Mr. Thiemann moved, seconded by Mrs. Adams, to approve New Business items 1-3:
1. The Administration is recommending approval of the resolution authorizing the School Board President to electronically sign contracts with the Pennsylvania Department of Education (PDE).
2. The Administration is recommending approval of a Yamaha 600W Portable Sound System in the amount of \$2,647.42 to be used for School Board meetings.
3. The Administration is recommending approval of the Transportation Fee Schedule for the after-school tutoring program at the middle school and high school for the 2019-2020 school year.
All members present voted in the affirmative. Motion carried: 8 Yes 0 No

11. Personnel Items

a. Leave of Absence

Minutes

Mrs. Adams moved, seconded by Mrs. Summers, to approve Leave of Absence 1-2:
1. Employee 002430, West Perry High School English Teacher, is requesting an unpaid leave of absence on Friday, February 21, 2020. Employee 002430 will be using three personal days in conjunction with this leave from Tuesday, February 18, 2020 through Thursday, February 20, 2020.

2. Employee 303178, Blain Elementary, Pre-K Paraprofessional, is requesting an unpaid leave of absence on Tuesday, December 3, 2019 and Wednesday, December 4, 2019. Employee 303178 will be using two personal days in conjunction with this leave on Monday, November 25, 2019 and Tuesday, November 26, 2019.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

b. Employment - All Pending Receipt of Required Documentation

Minutes

Mr. Sheffer moved, seconded by Mrs. Adams, to approve Employment items 1-3:

1. Elizabeth C. Sawyer, New Bloomfield Elementary, Learning Support Paraprofessional, 5 1/2 hours, no benefits, effective January 6, 2020; Salary: \$10.50 per hour. Ms. Sawyer will be filling the vacant position of employee 013475, due to retirement, personnel item 11.a.1 of the November 11, 2019 Board agenda.

2. Bus/Van Drivers:

- Amanda Wynn for Lupfer Busses Inc.

3. The Administration is recommending approval of the 2019-2020 Supervising and Non-Supervising Volunteer list.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

12. Education

Minutes

1. Federal Programs Update: Dr. Snyder had nothing to report.

2. Mr. Thiemann moved, seconded by Mrs. Adams, to approve the Special Education Agreement with Newport School District for the 2019-2020 school year.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

13. Policy

Minutes

Mrs. Adams moved, seconded by Mr. Sheffer, to approve the Second Reading of Policies 1-3:

1. Second Reading of Policy 209 - Health Examinations/Screenings

2. Second Reading of Policy 210.1 - Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors

3. Second Reading of Policy 609 - Investment of District Funds

A roll call vote was taken:

Mrs. Adams - Yes

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Motion carried: 8 Yes 0 No

14. Fiscal

Minutes

1. Mrs. Adams moved, seconded by Mrs. Summers, to approve the posting of the 2020-2021 Proposed Preliminary Budget.

A roll call vote was taken:

Mrs. Bidwell - Yes

Mr. Fishel - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mrs. Summers - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

Motion carried: 8 Yes 0 No

Mr. Sheffer moved, seconded by Mr. Thiemann, to approve Fiscal items 2-3:

2. The Administration is recommending approval of the unused/unwanted equipment-furniture no longer used at West Perry Middle School be declared surplus.

3. The Administration is recommending approval of the unused/unwanted equipment-furniture no longer used at the District Office be declared surplus.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

15. Adjournment

Minutes

With no further business to discuss, Mrs. Adams moved, seconded by Mr. Thiemann, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 8 Yes 0 No

The meeting adjourned at 8:24 PM.

Respectfully submitted,

Stevie Jo Davis

Board Secretary