

BOARD OF SCHOOL DIRECTORS

NOVEMBER 11, 2019

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, November 11, 2019 in the West Perry High School Auditorium. The Board met in executive session prior to the start of the regular meeting. President Charles Thiemann called the meeting to order at 7:30 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Here

Mr. Boose - Here

Mrs. Dell - Here

Mrs. Fry - Absent

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mr. Thiemann - Here

Mr. Wagner - Absent

Members Present: 7 Members Absent: 2 (Fry, Wagner)

Other present: Mr. Zula, Dr. Snyder, Stevie Jo Davis, Karen Sheaffer, Scott Kelley, Lenny Jumper, Ryan Anderson, Renee LeDonne, Kevin Deane, Liz Derr, Chris Rahn, 30-35 students/parents/ teachers.

3. Superintendent's Report

Minutes

Mr. Zula reported the following:

- Baby Changing Stations at Stadium:
 - Mr. Jumper has purchased two stations that are the same as the one located in the family restroom in the WPHS. They will be installed as soon as they arrive.
- Portable Sound System for Board Meetings:
 - A quote for a wireless sound system will be placed on the December board agenda. The system will allow flexibility for the board to use it when meetings are held at our schools.
- Stop the Bleed Kits:
 - 7 large kits arrived that include 10 individual STB Kits. Mr. Jumper purchased storage containers for the kits. They will be mounted aside of the AED machines in all of our buildings. I would like to thank Children's Miracle Network for the Donation of \$5,500 and Hershey Medical Center who purchased the kits.

Mr. Zula also thanked Mrs. Davis for putting together the budget presentation and thanked Mrs. Dell, Mr. Boose, and Mrs. Fry for their service to the Board and West Perry.

4. Special Presentations

Minutes

1. Stevie Davis - 2020-2021 Budget Presentation: Mrs. Davis thanked Mrs. Dell, Mrs. Rice, and Mrs. Smiley, for sitting on the budget finance committee and making the budget process go very smoothly. Mrs. Davis shared a presentation on the budget projections and timeline for the 2020-2021 Budget.

2. Student/Staff Spotlight - Ms. LeDonne:

Ms. LeDonne spotlighted Jeremy Rice, Tech Ed. Teacher, for his many projects he has done at the middle school, which has improved the school environment. His many talents include the remodeling of a kitchen in the Home Ec. room, using reclaimed wood to create an outdoor seating area, refurbish recess equipment,

build shelves for the athletic equipment room, and created horseshoes to hang in the building as an 8th grade legacy project. Ms. LeDonne also spotlighted middle school students Emily Sheriff, Jacob Van Orden, and Connor Fleisher for their contribution to the remodeling on the Home Ec. kitchen. Each student shared what they like about Mr. Rice's Tech Ed. class and what their favorite project was in the class.

3. Building Principal Presentations

High School: Mr. Rahn shared the newsletter for the high school, which included pictures of the recent renovations to the library, cafeteria, nurse's suite, guidance area, and classroom.

Middle School: Ms. LeDonne noted parent/teacher conferences were held today and conferences will be held Tuesday, November 12th and Wednesday, November 13th.

Elementary principals were not present due to evening conferences at their buildings.

5. Recognition of Visitors

Minutes

1. West Perry Education Association: Mrs. Dittmer had nothing to report.
2. West Perry Education Support Professional Association: No one present
3. Other: None

6. Approval of Minutes

Minutes

Mr. Boose moved, seconded by Mr. Sheffer, to approve the minutes of the October 14, 2019 Board meeting. All members present voted in the affirmative. Motion carried: 7 Yes 0 No

7. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit: Mrs. Rice noted the CAIU met on October 24th; spotlight was a trip to Loysville Youth Development Center (LYDC); LYDC had a Title I Part D audit report done and the report came back with no issues; talked about cyber security awareness; underwent an Early Intervention program review audit; participated in the PAIU Day on the Hill in October; reported that Act 7 requires CPR training for high school students this year.

B. Cumberland-Perry Area Vocational Technical School: Mrs. Rice noted the Vo-Tech met on October 28th; audit night for Vo-Tech presentation; also a budget presentation; no meeting in November; Vo-Tech will also be losing Board members since their terms are up and they did not run again.

C. Harrisburg Area Community College: Mrs. Dell had nothing to report.

D. Pennsylvania School Board Association: Mrs. Dell reported there has been a lot from PSBA and state level about education; vaping concerns in PA is on the rise for high school students; funding for special education is in committee being looked at; there are charter school bills in committee for PA; bill regarding school police carrying firearms; School Board Director training is mandatory for Board members; federally and also in the state of PA initiative regarding lead and copper in pipes.

E. Athletic Committee: Mr. Anderson noted the Athletic Committee meeting would take place Thursday, November 14th at 7 PM in the high school library.

F. President's Report: Mr. Thiemann reported the process for the 2020-2021 budget process has begun; thanked Board members Mrs. Dell, Mr. Boose, and Mrs. Fry, for their years of service as Board members; he also noted that after 14 years as Board President, when the Reorganization meeting takes place in December, he will be stepping down as Board President.

8. Treasurer's Report

Minutes

Mrs. Smiley received and reviewed the reports from Mrs. Davis on Monday, November 4, 2019.

As of the end of October 2019:

Total revenue balance is approximately \$20.2 million

Total revenue in this period was \$3,936,126.97

Year to date revenue is approximately \$20,971,861.19

We have received 50.94% of our budgeted revenue, whereas by the end of October, 2018 we had received 48.21%.

Total expenditures this period is approximately \$3.3 million

Year to date expenditures are approximately \$11.1 million

By the end of October, we disbursed 29.71% of budgeted expenses, whereas by the end of October, 2018 we disbursed 22.67%

9. Approval of Bills

Minutes

Mr. Boose moved, seconded by Mrs. Adams, to approve the regular monthly bills from October 1, 2019 to October 31, 2019.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

10. New Business

Minutes

Mrs. Rice moved, seconded by Mrs. Smiley, to approve New Business items 1-4:

1. The Administration recommends the transfer of \$1,600,000.00 from the 2019-2020 unassigned fund balance to the Capital Reserve Fund.

2. The Administration is recommending approval of the Learn to Swim Program Agreement with The Bloomfield-Centre-Carroll Swimming Pool Association, Inc. and the West Perry School District. Funds to be taken from Title IV.

3. The Administration is recommending approval of the Technology Director job description.

4. The Administration is recommending approval of the constitution and by-laws for the Indoor Track Club at West Perry High School beginning the 2019-2020 school year. Mr. TJ Quaker, Dean of Students/Security and Mr. Robert Osborne, Track Coach, will be the co-advisors for this club.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

11. Personnel Items

a. Resignation

Minutes

1. Mrs. Adams moved, seconded by Mr. Sheffer, to approve the resignation of Employee 013475, New Bloomfield Elementary, Learning Support Paraprofessional, resignation due to retirement, effective January 5, 2020.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

b. Leave of Absence

Minutes

1. Mr. Boose moved, seconded by Mrs. Smiley, to approve the Leave of Absence of Employee 017255, Blain Elementary, Life Skills/Autistic Support Teacher, is requesting a half day unpaid leave on Wednesday, February 5, 2020. Employee 017255 will be using four and one half days of personal leave in conjunction with the leave from Thursday, January 30, 2020 through Wednesday, February 5, 2020 (1/2 day).

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

c. Employment - All Pending Receipt of Required Documentation

Minutes

Mr. Boose moved, seconded by Mr. Sheffer, to approve Employment items 1-4:

1. Day-to-Day Substitute Teacher Aide:

- Rebekah Mallonee

2. The Administration is recommending the following coaches for approval: (Title IX note: The filling of these previously Board-approved positions does not imbalance gender equity).

- Chad Rush, 7th/8th/9th Grade Wrestling Coach; Stipend: \$1,639.25. Mr. Rush will be replacing Robert Boden due to resignation.
- Daulton Smeigh, 8th Grade Boys' Basketball Coach; Stipend: \$1,401.60. Mr. Smeigh will be replacing Eric Sara due to resignation.
- Terek Weaver, 7th Grade Boys' Basketball Coach; Stipend: \$1,212.50. Mr. Weaver will be replacing Daulton Smeigh who will be coaching 8th Grade Boys' Basketball.
- Charles (Chaz) Sheaffer volunteer Wrestling Coach

3. The Administration is recommending approval of the 2019-2020 Game Workers/Athletic Events Security Personnel:

- Kenneth Baughman

4. The Administration is recommending approval of the 2019-2020 Supervising and Non-Supervising Volunteer list.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

12. Education

Minutes

1. Federal Programs Update: Dr. Snyder nothing to report.

2. Mrs. Adams moved, seconded by Mr. Boose, to approve the agreement between Beacon Light Behavioral Health Systems and West Perry School District for the 2019-2020 school year.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

13. Policy

Minutes

Mrs. Smiley moved, seconded by Mrs. Adams, to approve the Second Reading of Policies 1-4:

1. Second Reading of Policy 335 - Family and Medical Leaves
2. Second Reading of Policy 705 - Facilities and Workplace Safety
3. Second Reading of Policy 709 - Building Security
4. Second Reading of Policy 818 - Contracted Services Personnel

A roll call vote was taken:

Mr. Boose - Yes

Mrs. Dell - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mr. Thiemann - Yes

Mrs. Adams - Yes

Motion carried: 7 Yes 0 No

Mr. Boose moved, seconded Mr. Sheffer, to approve the First of Policies 5-7:

5. First Reading of Policy 209 - Health Examinations/Screenings
6. First Reading of Policy 210.1 - Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
7. First Reading of Policy 609 - Investment of District Funds

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

14. Fiscal

Minutes

Mrs. Adams moved, seconded Mr. Boose, to approve Fiscal items 1-3:

1. 2019-2020 Budgetary Transfer request
2. The Administration is recommending unused/unwanted equipment-furniture at Blain Elementary be declared surplus.
3. The Administration is recommending unused/unwanted equipment-furniture at New Bloomfield Elementary be declared surplus.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

4. Mr. Thiemann thanked and acknowledged the donation of seven Stop the Bleed Kits from Penn State Health Milton S. Hershey Medical Center. The kits are valued at \$5,802.93. Informational item only, no action required.

15. Adjournment

Minutes

With no further business to discuss, Mr. Boose moved, seconded by Mr. Sheffer, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

The meeting adjourned at 8:13 PM.

Respectfully submitted,

Stevie Jo Davis
Board Secretary