

BOARD OF SCHOOL DIRECTORS

MAY 13, 2019

APPROVED MINUTES



1. Pledge of Allegiance

Minutes

The West Perry School District Board of School Directors met on Monday, May 13, 2019 in the West Perry Middle School Library. President Charles Thiemann called the meeting to order at 7:36 PM. The meeting opened with Board members and audience members standing and reciting the Pledge of Allegiance.

2. Roll Call

Minutes

Mrs. Adams - Absent

Mr. Boose - Here

Mrs. Dell - Here

Mrs. Fry - Absent

Mrs. Rice - Here

Mr. Sheffer - Here

Mrs. Smiley - Here

Mr. Thiemann - Here

Mr. Wagner - Here

Members Present: 7 Members Absent: 2 (Adams, Fry)

Also Present: Mr. Zula, Dr. Snyder, Stevie Davis, Karen Sheaffer, Chris Young, Steve White, Lucas Clouse, Chris Rahn, Paula Jones, Lenny Jumper, Scott Kelley, Ryan Anderson, Stephanie States, Elizabeth Derr, Renee LeDonne, Kevin Deane, Luke Roman-PCT, 10-15 students/teachers/parents.

3. Approval of Minutes

Minutes

Mrs. Rice moved, seconded by Mr. Boose, to approve the minutes of the April 8, 2019 Board meeting. All members present voted in the affirmative. Motion carried: 7 Yes 0 No

4. Treasurer's Report

Minutes

Mrs. Smiley received and reviewed the reports from Mrs. Davis on Thursday, May 2, 2019.

As of the end of April, 2019:

Total revenue balance is approximately \$7.2 million

Total revenue in this period was \$2,170,500.68

Year to date revenue is approximately \$32.6 million

We have received 81.89% of our budgeted revenue, whereas by the end of April, 2018 we had received 82.36%.

Total expenditures this period are approximately \$3 million

Year to date expenditures are approximately \$31.3 million

By the end of April, we disbursed 77.59% of budgeted expenses, whereas by the end of April, 2018 we disbursed 72.13%.

5. Board Committee Reports

Minutes

A. Capital Area Intermediate Unit: Mrs. Rice reported the CAIU met on 4-25-19; Project Search program was the spotlight of the meeting; 19-20 Special Education plan was approved; looking at rearranging and renovating buildings; several staff changes at the IU; interviews are taking place to fill these positions.

B. Cumberland-Perry Area Vocational Technical School: Mrs. Rice reported the Vo-Tech Board met on 4-21-19; several Board members were unhappy that West Perry did not vote for the name change; new Culinary teacher was hired at the end of April; new programs being put into place for the 2019-2020 school year

C. Harrisburg Area Community College: Mrs. Dell had nothing to report

D. Pennsylvania School Boards Association: Mrs. Dell read information from the PSBA magazine concerning Special Education which included: lack of Special Education teachers in Pennsylvania; Act 82 for Special Education Teachers; Special Education funding now outweighs Regular Education funding;

E. Athletic Committee: The athletic meeting will be held Thursday, May 16th @ 6:45 PM. If the softball team would win tomorrow, the meeting will be postponed.

F. President's Report: Mr. Thiemann reported the high school construction project is underway; construction has started in areas that do not affect students; started in the former classroom/conference room this week; painting and ceiling replacements are ongoing; thanked Dr. Snyder for her leadership in helping to lead the effort to get new furniture for the high school cafeteria and library; thanked Mr. Rudy for managing an online update; reminded everyone that election day is next Tuesday, May 21st; currently there are empty seats on the School Board; there is a resolution on the agenda for approval tonight pertaining to Reform to Cyber Education.

6. Approval of Bills

Minutes

Mr. Boose moved, seconded by Mr. Sheffer, to approve the regular monthly bills - April 1, 2019 to April 30, 2019.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

7. Special Presentations

Minutes

1. Staff/Student Spotlight - Mr. Anderson spotlighted student athletes Caden Sutch and Kenyon Johnson. Caden ran track and played football this year. He is a senior and will be attending Shippensburg University this fall. Kenyon also ran track and had a great football season. Mr. Anderson noted he received a call from the officials at the Shippensburg University High School Track and Field Invitational acknowledging the sportsmanship of Caden and Kenyon.

Mr. Anderson also highlighted Gloria Smith and Kathy Anderson, who have worked 20-25 plus years taking ticket money at multiple sports events. He thanked Gloria and Kathy for their commitment and dedication to the district.

2. Building Presentations - The building principals shared end of year events/activities that will take place in their buildings during the last few weeks of this school year.

3. 2019-2020 Budget Presentation - Mrs. Davis gave a brief presentation on the 2019-2020 budget and thanked Mrs. Dell, Mrs. Rice, and Mrs. Smiley for being on the board Budget committee.

8. Superintendent's Report

Minutes

Mr. Zula gave a brief update on the following:

1. Notified on May 1st that the district received part B of the Safe Schools Grant around \$46,000.00. The Safe Schools Grant part A and B will fund the following: 3M Film, Ident-a-kid, and Guest Communication.

2. The building project updates are on social media sites. There is a link on the homepage and on Facebook.

3. Superintendent Entry Plan: Met with most of the professional staff members. Will be meeting with clergy, first responders, and PSP to go over incidents that could occur in the district.

4. Table Top Workshop: Met with Lt. Kelly, Newport PSP, Community Relations Officer. Lt. Kelly will be in the district on June 11th to review the All Hazards plans to go over what we could/should do in future incidents.

5. Perry County Health Consortium: Have finalized the plan to provide dental services for district students Pre-K to 12. They will be attending open houses and back to school nights at each building. The MOU for this will be on a Board agenda for approval this summer.

9. Recognition of Visitors

Minutes

- 1. West Perry Education Association: No one present
- 2. West Perry Education Support Professional Association: No one present
- 3. Other: none

10. New Business

Minutes

Mr. Boose moved, seconded by Mr. Sheffer, to approve New Business items 1-3:

- 1. The Administration is recommending approval of the food service management contract to Metz Culinary Management for the 2019-2020 fiscal year at a guaranteed loss of no greater than \$100,000. The contract may be renewed by mutual agreement for up to four additional one-year periods.
- 2. The Administration is recommending approval of the quote from Reiner Pump Systems for a Wet Well Mounted Submersible Pump Control Station at Blain Elementary in the amount of \$53,322.00. Funds will be taken from the 2018-2019 general fund 5-year Maintenance monies.
- 3. The Administration is recommending approval of the PA Window Tint, Inc. quote for the installation of safety and security film and impact protection attachment system to the district's elementary buildings in the amount of \$4,374.00.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

11. Personnel Items

a. Resignations

Minutes

Mrs. Smiley moved, seconded by Mr. Boose, to approve Resignation items 1-3:

- 1. Employee 303933, Blain Elementary, First Grade Teacher, resignation effective May 6, 2019.
- 2. Employee 302368, Blain Elementary, Custodian-Day, resignation effective April 26, 2019.
- 3. Employee 016100, New Bloomfield Elementary, Custodian-Evening, resignation effective May 17, 2019.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

b. Leave of Absence

Minutes

Mr. Sheffer moved, seconded by Mrs. Rice, to approve Leave of Absence items 1-6:

- 1. The Administration is recommending an unpaid leave of absence, half day, for employee 003899 to be taken Wednesday, May 29, 2019.
- 2. The Administration is recommending an unpaid leave of absence for employee 303780 to be taken Monday, June 10, 2019.
- 3. The Administration is recommending an unpaid leave of absence for employee 009575 for the 2019-2020 school year, to be taken in the event district snow make-up days are applicable on Thursday, April 9, 2020 and Monday, April 13, 2020.
- 4. The Administration is recommending an unpaid leave of absence for employee 304590 to be taken intermittently, as needed, from May 1, 2019 through the end of the 2018-2019 school year.
- 5. The Administration is recommending a paid leave of absence for employee 300136 from approximately September 23, 2019 through approximately November 1, 2019. Family Medical Leave (FMLA) benefits will run concurrent with paid leave, after which time the employee will continue FMLA unpaid leave until approximately November 22, 3019.

6. The following staff have taken days without pay between March 1, 2019 - April 15, 2019, no prior Board approval:

	Building	Date(s)
001380	West Perry High School	March 5, 2019 March 15, 2019 April 8, 2019 April 9, 2019

003865	West Perry High School	March 11, 2019 April 2, 2019 April 3, 2019 April 4, 2019 April 5, 2019
020430	New Bloomfield Elementary	March 12, 2019 March 18, 2019 March 19, 2019
303771	Carroll Elementary	March 26, 2019
302740	Blain Elementary	March 28, 2019
301566	Carroll Elementary	April 8, 2019

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

c. Transfer

Minutes

1. Mr. Sheffer moved, seconded by Mr. Boose, to approve the transfer of Employee 001315, West Perry High School, Custodian-Day, transfer to Blain, Elementary, Custodian-Day, effective May 14, 2019. Employee 001315 will be filling the vacant position of employee 302368, due to resignation, Board agenda item 11.a.1 of the May 13, 2019 Board agenda.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

d. Employment - All Pending Receipt of Required Documentation

Minutes

Mr. Wagner moved, seconded by Mrs. Rice, to approve Employment items 1-7:

1. The Administration is recommending approval of the 2019 Summer Extended School Year (ESY) Program (funds to be paid from IDEIA).

The following staff shall be paid at the per diem rate based upon individual salary step (max rate \$29 per hour):

- Erin Zeiders, ESY Teacher
- Karen Kretzing, ESY Teacher
- Joseph O'Toole, ESY Teacher
- Taylor Little, ESY Teacher
- Dianne Kindig, ESY Nurse
- Karen Magee, ESY Nurse
- Patricia Lehman, ESY Nurse
- Erica Weibley, ESY Speech and Language Clinician

The following support staff shall be paid at the 2018-2019 hourly rate:

- Judy Fulton, ESY Aide
- Elaine Rhoades, ESY Aide
- Halle Reisinger, ESY Aide
- Christine Hoffman, ESY Aide

2. Day-to-Day Substitute Teacher:

- Sarah Smith, PreK-4

3. Day-to-Day Substitute Custodian:

- David K. Franke

4. The Administration is recommending approval of the 2018-2019 West Perry School District Supervising and Non-Supervising volunteers.

5. 2019-2020 Coaches for Fall/Winter/Spring (All stipends have been appropriately budgeted and calculated based on the Board-approved formula).

6. The following individuals are being recommended as Water Safety Instructors for the Summer 2019

Learn-to-Swim Program:

- Margaret Tressler, Director, 39 years
- Lisa Kennedy, Instructor, 27 years
- Barbara Bronson, Instructor, 13 years
- Cassidy Grove, Instructor, 1 year
- Bailey Richelderfer, Instructor, 1 year
- Katie Geyer, Instructor, 0 Years

7. The Administration is recommending approval of the additional 2018-2019 Game Workers/Athletic Events Security Personnel.

- Alexa Line
- Lindy Adams
- Shannon Smith

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

12. Education

Minutes

1. Federal Programs Update: Dr. Snyder had nothing to report.

Mr. Boose moved, seconded by Mr. Wagner, to approve Education items 2-6:

2. The Administration is recommending approval to operate a summer school program for eligible students in grades 9-12 who require credit recovery. Costs to be covered by student registration fees.

3. The Administration is recommending approval of the contract between West Perry School District and Yellow Breeches Education Center, Inc., to provide educational services for the 2019-2020 school year in the amount of \$171,305.00.

4. The Administration is recommending approval of the Capital Area Intermediate Unit Special Education Contract for the 2019-2020 school year.

5. The West Perry High School Administration is recommending approval of the Corrective Action Plan for the career and technical education programs in 2017-2018.

6. The high school Administration is recommending approval for the Agricultural Department (Ayla Miller, Agriculture teacher, and five students) to attend the PA State Envirothon, May 21, 2019 and May 22, 2019. This competition will be held at the Johnstown campus of the University of Pittsburgh, Johnstown, PA. Funds for this trip will be paid from the high school Ag department.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

13. Fiscal

Minutes

1. Mr. Boose moved, seconded by Mr. Sheffer, to approve the adoption of the 2019-2020 Proposed Final Budget:

A roll call vote was taken:

Mr. Boose - Yes

Mrs. Dell - Yes

Mrs. Rice - Yes

Mr. Sheffer - Yes

Mrs. Smiley - Yes

Mr. Thiemann - Yes

Mr. Wagner - Yes

All members present voted. Motion carried: 7 Yes 0 No

Mr. Boose moved, seconded by Mrs. Smiley, to approve Fiscal items 2-7:

2. 2018-2019 Budgetary Transfer request

3. The Administration recommends the adoption of the Resolution Supporting Statewide Cyber Charter School Funding Reform.

4. The Administration is recommending the appointment of Greenawaltt & Company P.C. as the District Auditor for the year ending June 30, 2019.
5. The Administration is recommending unused books at Blain Elementary be declared surplus.
6. The Administration is recommending unused equipment/furniture at West Perry High School be declared surplus.
7. The Administration is recommending unused books at West Perry High School be declared surplus.
All members present voted in the affirmative. Motion carried: 7 Yes 0 No
8. Mr. Thiemann thanked and acknowledged the donation of miscellaneous items from Ames True Temper to Carroll Elementary for use to help beautify the buildings and grounds outside.

14. Adjournment

Minutes

Mr. Thiemann noted with the budget passing tonight, there will not be a seconded voting meeting on May 20, 2019.

With no further business to discuss, Mr. Boose moved, seconded by Mrs. Smiley, to adjourn the regular meeting.

All members present voted in the affirmative. Motion carried: 7 Yes 0 No

The meeting adjourned at 8:45 PM

Respectfully submitted,

Stevie Jo Davis
Board Secretary