

**WEST PERRY SCHOOL DISTRICT  
ANNOUNCES A  
PROFESSIONAL VACANCY  
September 17, 2020**

<b>POSITION</b>	<b>BUILDING</b>	<b>AVAILABLE</b>
<b>Application Support Specialist</b>	<b>Secondary Campus</b>	<b>Immediately</b>

**Job Summary:** To provide superior technical support for West Perry School District users for a wide variety of applications used for educational and administrative operations.

**Qualifications:** Excellent interpersonal, customer service, written communication and problem-solving skills required. Experience supporting Windows and Chrome OS and familiarity with Microsoft Office Suite (Excel preferred) required. Experience with educational software and applications, including PIMS, student information systems (SIS), and data warehouses. Technical troubleshooting skills with focus on front-end and back-end technologies of web-based applications. High School Diploma or equivalent required, Associates Degree preferred.

**Internal applicants** of the West Perry School District should submit a Letter of Interest, updated resume which includes references and qualifications for the position.

**Interested candidates should submit a letter of interest, resume, standard application, transcript and three current professional references and copies of certificate and current Federal Act 114, Act 34, and Act 151 clearances to:**

**Mrs. Elizabeth Derr, Human Resources/Benefits Administrator  
West Perry School District  
2606 Shermans Valley Road  
Elliottsburg, PA 17024  
(717) 789-3934**

**Posting will remain open until position is filled**

**EOE**

**IT IS THE POLICY OF THE WEST PERRY SCHOOL DISTRICT not to discriminate on the basis of race, religion, gender, color, disability, or national origin in its educational and vocational programs, extracurricular activities or employment as required by Title IX, Section 504. For information about your rights or grievance procedures, contact:**

**Mrs. Liz Derr,  
TITLE IX/504 TITLE V COORDINATOR  
West Perry School District  
Administrative Office  
2606 Shermans Valley Road  
Elliottsburg, PA 17024-9706  
Telephone 717-789-3934**